



Henbury, Brentry and Southmead Neighbourhood Partnership Agenda

Date: Tuesday, 28 June 2016
Time: 7.00 pm - 9.00 pm
Place: Greenway Centre, Doncaster Road, Southmead, BS10 5PY

1. **Chairing Arrangements** 7.00 pm

2. **Apologies for Absence** (Pages 5 - 6)

3. **Declarations of Interest**

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Please note that the Register of Interests is available at
<https://www.bristol.gov.uk/councillors/members-interests-gifts-and-hospitality-register>

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

4. **Minutes of the previous meeting** (Pages 7 - 25) 7.05 pm

To agree the minutes of the last meeting as a correct record.
Matters Arising and Action Sheet.

5. **Public Forum**

Any member of the public or councillor may participate in public forum. The detailed arrangements for so doing are set out in the public information sheet at the back of this agenda. Public forum items should be emailed to democratic.services@bristol.gov.uk - please note that the following deadlines will apply in relation to this meeting:-

Questions - written questions must be received at least 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5.00 pm on Wednesday 22 June 2016.

Petitions and written statements - petitions and written statements must be received on the working day prior to the meeting. For this meeting, this means that your submission must be received in this office at the latest by 12.00 noon on Monday 27 June 2016.

- 6. Neighbourhood Partnership AGM Report 2016 (Keith Houghton)** (Pages 26 - 39) 7.15 pm

2015/16 AGM Business Report and Financial Statement; AGM Elections – Chair & Vice-Chair; NP Terms of Reference & Neighbourhood Committee Terms of Reference (draft)
- 7. Neighbourhood Partnership Business Report (Keith Houghton)** (Pages 40 - 53) 7.35 pm

Wellbeing decisions, Fundraiser working group and further NP Governance & Plan work; future Traffic & Transport sub-group
- 8. Neighbourhood Partnership Plan Update Report (Keith Houghton)** (Pages 54 - 114) 7.55 pm

Fonthill Park flood defence proposal, adopting draft new NP Plan; NP plan updates and citywide wellbeing review and NP priorities event attendance
- 9. Green Capital Projects Update 3 (Ed Norton, Lifecycle)** (Page 115) 8.15 pm

Report back on achievement of Green Capital project
- 10. Southmead Town Centre Vision (George Grace)** (Page 116) 8.25 pm

Update on the work done to date to develop a vision for improving the long-term viability of Southmead Arside and Glencoyne as a town centre and thriving High Street
- 11. Henbury and Brentry Community Plan (Tim Parkinson)** 8.40 pm

Verbal update on achievement of Henbury and Brentry Community Plan.

Date of Next Meeting: 7.00 pm, Tuesday, 27 September 2016, Venue to be confirmed

Contact – The local Neighbourhood Partnership (NP) Coordinator is:

Keith Houghton

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The Democratic Services Officer of the meeting is:

Louise deCordova

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What is a Neighbourhood Partnership?

Neighbourhood Partnerships are the route to influence and improve services in the neighbourhood for residents, community organisations, service partners, and where local councillors make decisions about Bristol City Council business

How do I get involved?

Anyone who lives or works in the area can get involved in this Neighbourhood Partnership by:

- **Attending this meeting and commenting on any item of business on the agenda.** Everyone is welcome to attend this meeting and contribute.
- **Submit a Public Forum statement** to the clerk to the meeting (contact details above) **no later than noon on the working day before the meeting.** The statement will, where possible, be sent directly to members of the Partnership, and be printed and circulated at the meeting.

The Openness of Local Government Bodies Regulations 2014

Any person attending a meeting must, so far as is practicable, be afforded reasonable facilities for reporting. This includes filming, photographing or making an audio recording of the proceedings.

Members of the public should therefore be aware that they may be filmed by others attending the meeting and that this is not within the authority's control. Oral commentary is not permitted during the meeting as this would be disruptive.

Neighbourhood Partnerships

All members of the Neighbourhood Partnership (NP) must abide by the following fundamental values, that underpin all the activity of the NP:

Accountability – Every decision and action undertaken by the NP will be able to stand the test of scrutiny by residents, Bristol City Council (BCC) (councillors and officers), service providers, the media, and any other interested party.

Integrity and honesty – All members of the NP are expected to undertake all duties (within the NP and externally) with integrity and honesty, and to always act within the law.

Transparency – The NP will maintain a practice of openness and will ensure that as much as possible of its work is available to public scrutiny.

Equality - All members of the NP agree to eliminate discrimination, harassment, victimisation, and advance equality of opportunity between people from different groups and foster good relations between people from different groups in the NP

Councillors Code of Conduct for Members.

This is currently set out in item 6 of the Neighbourhood Committee Terms of Reference:

6.1 Neighbourhood Partnership Councillors shall comply with the Bristol City Council Elected Members' Code of Conduct and any other code of conduct of councilors which may be adopted by the council (eg. Officer member protocol).

Anyone attending NP-related meetings and events should – :

- Be courteous to all others during the meeting and allow each other the opportunity to speak
- Speak through the Chair and respect their role as meeting leader
- Keep to the subject being discussed
- Follow the guidance of the Chair in the conduct of the meeting

Personal attacks, harassment, bullying, offensive and abusive comments are not acceptable. Substantial breach of any of these points will result in the offender being asked to leave the meeting by the Chair or NPC.

The Neighbourhood Committee made up of the ward elected members make decisions on the funding and spend within each Neighbourhood Partnership, they can consider recommendations from the floor, sub groups and partners but they alone make the final decision

Public Sector Equality Duty

Before making any decision, section 149 Equality Act 2010 requires the Neighbourhood Partnership to consider the need to promote equality for persons with the following “relevant protected characteristics”: **age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation.**

The Neighbourhood Partnership must, therefore, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation
- Advance equality of opportunity between different groups who share a relevant protected characteristic and those who do not share it.
- Foster good relations between different groups who share a relevant protected characteristic and those who do not share it.

The duty to have due regard to the need to eliminate discrimination in the area of employment, also covers marriage and civil partnership



**Henbury, Breentry and Southmead
Neighbourhood Partnership
Tuesday, 29th March 2016 @ 19:00hrs
at Henbury School Hall, Station Road, Henbury BS10 7QH**

Present:

Ward Councillors:

Councillor M Weston (Henbury)	P
Councillor C Windows (Henbury)	P
Councillor B Massey (Southmead)	P
Councillor J Smith (Southmead) (Chair)	P

Other members of the Partnership:

Adrian Boyce (Breentry)	P
Lynne Haynes (Breentry)	P
Antony Skelding (Breentry)	P
Rose Carr (Henbury)	P
Marilyn Britton (Henbury)	A
Darien Jay (Henbury)	A
Charles Claxton (Henbury)	P
Janet Smith (Henbury)	P
Joan Bennett (Southmead)	P
Pat Newport (Southmead)	A
Ian Thornley (Southmead)	A
Toni Anderson (Southmead)	A
Deana Perry (Southmead)	P
Alex Kittow (Southmead)	P

Also Present:

Keith Houghton, Area Co-ordinator
Louise deCordova, Democratic Services
Simon Wood, Director of Estates, Facilities and Capital, Southmead Hospital
Jane Taylor, BCC Employment & Skills Service Manager

Members of Public attending: 8 people were in attendance, including:

Mike Murch
Alan Piper
Christine Portch
Christine Eggleton

Andy Hollick
Howard Windsor
Noelle Evans
Helen Godwin

1. Welcome and Introductions

Mark Weston, Chair, Welcomed everyone to the meeting and led introductions.

2. Apologies for absence

Apologies were received from Pat Newport, Darien Jay, Marianna Pafiti-Georgiou, Ian Thornley, and Marilyn Britton

3. Minutes of the meeting held on 8th December 2015

The Neighbourhood Partnership AGREED:

That the minutes of the meeting held on 8th December 2015 be confirmed as a correct record.

Action Sheet:

The partnership reviewed the action sheet. All updates relating to outstanding actions were noted.

Bradwell Grove, Southmead

- After inspection, Highways have indicated that they are able to formally adopt this road. As this is Housing land, Housing has been asked to make this request to Highways on behalf of the Neighbourhood Partnership.

Henbury, Brentry, community centre aspirations

- Henbury Centre may be available for community asset transfer within the next 6 months as Bristol Charities are handing the venue back to the Council. The legal agreement expires in September 2016.

4. Declarations of Interest

None

5. Public Forum

Highways/pavement resurfacing	Deana Perry – Southmead resident
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The partnership considered a public forum statement from Deana Perry, Southmead resident, reference highways and pavement resurfacing.

- a. Concerns were raised over the resurfacing of Charlton Mead Drive and the pavements in the area in general.
- b. Highways to investigate the particular areas of concern and an officer/engineers report to be brought back to the partnership highways sub group.

Action: Keith Houghton

- c. A resident asked for confirmation on the regularity of checks to pavements/footpaths.

Action: Keith Houghton

6. Southmead Hospital development update (agenda item 7)

The Neighbourhood Partnership received an update report on the current Southmead Hospital development, from Simon Wood, Director of Estates, Facilities and Capital Planning, North Bristol NHS Trust.

The following points were noted:

- a. Hospital to receive a phased handover of car parking in July and will start to issue new car park passes to staff which may alleviate some of the car parking in surrounding residential streets. However this may also lead to those staff parking further away taking those spaces.
- b. Continued successfully to run a travel plan, investing in cycling facilities and a 'try before you buy' initiative for electric and manual bicycles. This has proved popular with participants with 17-20% of staff now cycling to work.
- c. Buses: Success in getting commercially viable bus services routes through Southmead site, 24 services to the entrance and a further 11 services on outskirts of the site. All the new services were now commercially viable. Redesign imminent to front of hospital to enable lay over for 4 buses. Viable alternative for many staff and customers. Staff Car parking revenue helping to fund measures to reduce the number of car users.
- d. Parking around the Hospital: Roads around hospital still clogged during the day. Council brought forward consultation process for traffic regulation orders, primarily double yellow for health and safety concerns/single yellow lines and some city car club spaces to reduce parking. Formal consultation has started and runs to 18th April 2016
- e. Southmead Hospital and the Council to work together to alleviate bus congestion problems experienced on Dorian Road. Advanced fixed date required to enable an application for this by the bus company. Confirmed that all dates would be available by the end of April.

Action: Council/Simon Wood

- f. Section 106 funds for cycling infrastructure to expire in June 2016. If not installed by that date Southmead Hospital will ask for the S106 back. The Committee to be kept in the loop. Confirm progress of Section 106 cycling plans.

Action: Keith Houghton

- g. The Hospital expected to keep 55 spaces at BAWA, by September the remaining car parking to be let go.
- h. Hospital working to communicate all the alternative options available to staff to encourage staff not to park in residential areas. Invested in travel plan for 10 years and have good statistics regarding resulting behaviour change. Each year more people moving to alternatives and encouraging less car use.
- i. Alex Kittow from The Greenway Centre would like to learn from the success of the Southmead Hospital Travel plan. SW confirmed that Travel plan is now on the website. Suggested that Alex Kittow might want to talk to Gavin Pullin or Lucy McMillan at Southmead Hospital.

Action: Greenway Centre

- j. Police are still able to go out on request, where there are concerns raised from residents about access and health and safety obstructions by parked cars

The Neighbourhood Partnership AGREED to note the report and the comments and actions arising

7. NP Business Report (agenda item 6)

The Neighbourhood Partnership considered a report from Keith Houghton, Neighbourhood Partnership, Co-ordinator.

Wellbeing Fund Decisions

- a. To note the latest Wellbeing Fund balance available allocation in 2015/16 of £2,152 for Southmead and £4,510 for Henbury & Brentry.
- b. The Councillors on the Partnership considered the recommendations for Southmead Wellbeing Fund awards and the Henbury/Brentry Fund awards.

The Neighbourhood Committee RESOLVED to approve the recommendation of the Southmead Wellbeing Panel to allocate £1,410 from the 2015/2016 Wellbeing Fund for the applications received as set out below:

Organisation	Purpose	Amount
Southmead Young mums	Healthy snack support	£160
The Mead	Supporting 1 edition of The Mead	£1000
North Bristol Wellbeing Choir	To continue to provide support to the choir's running costs	£250
Total Allocation		£1,410

Southmead balance remaining		£742
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The Neighbourhood Committee **RESOLVED** to approve the recommendation of the Henbury/Brentry Wellbeing Panel to allocate £4,301 from the 2015/2016 Wellbeing Fund for the applications received as set out below:

Organisation	Purpose	Amount
Henbury & Brentry Community Council	Publication of Community Action Plan and Launch Event	£1,801
Henbury & Brentry Community Council Events Group	Henbury & Brentry Community Awards – 2016	£1,400
Henbury & Brentry Community Council Events Group	School holidays Community Drop In Morning	£600
Goram Events Ltd	Supporting revival of the Goram Fair	£500
Total Proposed Allocation		£4,301
2015/16 Funds remaining to allocate		£209

The Neighbourhood Committee **RESOLVED** to approve the recommendations not to fund the applications as set out below:

ORGANISATION	PURPOSE	AMOUNT REQUESTED	REASON
Blaise Community Garden	Building repairs and equipping classroom for education and meeting purposes	£2,910	Panel agreed this organisation has had a lot of funding in 2015/16 – want to ask them to approach alternative funders. Requests far exceed available funds this round
Henbury & Brentry Community Council	Henbury & Brentry Community Council core funding	£850	Panel agreed not to fund as it's for core costs which are not eligible in themselves as a Wellbeing grant, only as a partial element of project delivery
Brentry Primary School	The Gardening & allotment project: Extension of allotments	£2,835	strong support for the aims of this project but requests far exceed available funds this round. Encourage school to speak with H&BCC members who know community members who would donate unwanted greenhouses etc; also to seek alternative

			funding
Henbury & Brentry Community Council Events Group	Henbury & Brentry Elderly Lunch - 2016	£700	Panel sought more information on proposed venue costs; how beneficiaries are chosen; catering costs and transport costs, including quote. Asked applicant to bring back to next round
Henbury Court Fast Friends	Allotment and Easter Activities For Fast Families	£550	Did not meet minimum score to be considered for funding: Panel suggested approaching hardware stores for in-kind donation of garden shed – offer to assist writing letter
North Bristol Wellbeing Choir	Contribution to North Bristol Wellbeing Choir running costs	£250	Panel agreed to defer in light of lack on information about use of Choir by local residents

Wellbeing grant monitoring

- c. The Partnership was invited to agree the recommendation that the NP Co-ordinator contact all beneficiaries of wellbeing with outstanding monitoring from 2014 onwards and request compliance or be required to repay part or all of their Wellbeing Grant, as set out in the Funding Agreement and b. should be disallowed from receiving further Wellbeing throughout 2016/17.
- d. In response to a resident's question it was clarified that the accountable body can sometimes be different from the group that actually receives the money. However as the accountable body could sometimes be accountable for more than one group it was even more important for the accountable body to be responsible for maintaining the relationship and ensuring that monitoring was carried out as agreed.
- e. Councillors asked for the names of the groups that had not returned their monitoring forms. The Neighbourhood Coordinator named The Henbury/Brentry Community Council, The Mead, Southmead Young Mums.

The Neighbourhood Partnership AGREED that the Neighbourhood Coordinator progress the action as recommended and detailed in the report with an April 2016 deadline.

Action: Keith Houghton

Parks and Green Space Priorities

- f. Bristol City Council had unlocked funding for Parks and open spaces exclusively for the priorities set out in Neighbourhood Partnership Plans. The Partnership was invited to agree the recommendations of the Henbury and Brentry PIP Working

group and recommendations from the Southmead research into the needs of disabled people to adopt the following improvements into the neighbourhood plan in order to have access to the funding for the NP area.

1. Installation of fencing and access gate to the Crow Lane play area
 2. Improve disabled access to the Crow Lane play area (gate and path) and install disabled-friendly children's swing and able-bodied swing set
 3. Improve accessibility of entrances to Doncaster Road Park and Badocks Wood
- g. In response to a resident's question it was clarified that Southmead had developed a Parks Improvement Plan 3-4 years ago and Brentry/Henbury had not and therefore needed to develop its own distinct plan as it had no identified priorities.

The Neighbourhood Partnership AGREED that the Neighbourhood Coordinator progress the action as recommended and detailed in the report.

Budget Allocations

- h. The Partnership was invited to agree the budget allocations recommendations:
1. Allocation of £20,000 to a wellbeing fund for the new area of Henbury, Brentry and Southmead
 2. Allocation of £2,500 is added to the underspend of £2,017.19 Community Environment Budget to create a £4,517 fund for 2016/17 and the same hanging basket display as 2015 funded from this budget.
- i. Councillors asked what impact the ward boundary changes would have on budget allocation, including the carryover of any underspends between neighbourhood partnerships. The understanding that the funding would be centrally allocated on a per councillor basis. As the number of councillors will not change the funding is also not expected to change and therefore it will be unlikely that additional funding in the form of an underspend would be forthcoming.
- j. A resident suggested an increase in the wellbeing budget above £20,000 however it was thought that this might impact negatively on other spend such as funding for minor road works.
- k. Councillors raised concern regarding the Community Environment Budget suggesting that due to the historic underspend in this budget only £1,000 should be allocated this year in order to pay for hanging baskets. The Neighbourhood Coordinator reminded that partnership that the budget had been originally intended to cover additional work such as supporting the Be Proud of BS10 initiative and improvement clean ups. Councillors suggested if future Be Proud of BS10 initiatives were brought forward then these could be considered by the partnership at a later date as there was existing road and transport activity than needed to be paid for.
- l. Councillors commented that a long term view needed to be taken regarding the future funding of hanging baskets in commercial areas, and whether this was the best use of partnership funds every year. Suggested that this could be the focus of

wider discussion at a future wellbeing group. For example diverting the spend to wild flower bed meadows instead. Councillors asked what else £3,000 could buy for the area as an alternative to hanging baskets.

Action: Keith Houghton

- m. In response to a question from a resident it was confirmed that if echelon parking was introduced it would use existing road hardware and not infringe on the pavements and therefore not affect the hanging baskets. The parking may be reliant on the implementation of 20mph zones. Helen Wiggington invited to the next highways and traffic subgroup to confirm the status of any parking proposals.
- n. Councillors suggested that a raised flowerbed may be an option for future spend if the area was planted with annually flowering bulbs. More cost effective than a hanging basket that has a shorter life.

The Neighbourhood Committee RESOLVED

- i. that £20,000 be allocated to the Wellbeing Fund
- ii. that £1,000 be allocated to the Community Environment Budget to purchase the hanging baskets for this year
- iii. that the neighbourhood coordinator provide proposals over the next 12 months for the partnership to consider whether there are alternative uses for the £3,000 in future.

Action: Keith Houghton

Exploring 2016/17 Neighbourhood Budget Allocations

- o. The Partnership was asked to support the set-up of a Governance /NP development group to include consideration of a range of uses for its neighbourhood budget.
- p. With the stability of councillors and mayor over the next 4 year term, it was agreed that this could also include consideration on how the rotating chair position worked and other housekeeping issues as well as consideration of funding a fund raiser. It was also an opportunity for the neighbourhood partnership to think strategically about the next 4-10 years. All members of the partnership to be invited to the group discussion.

The Partnership AGREED the recommended setting up of a re-arranged Governance/NP Development event between March and June 2016

Action: Keith Houghton

Highways Schemes & Traffic & Transport sub-group recommendations

- q. The Partnership was asked to support the set up of a Traffic and Transport sub-group to develop recommendations to be brought to the 28th June NP meeting for decision.

The Partnership AGREED the recommended meeting of the Traffic and Transport sub-group.

Action: Keith Houghton

Latest Devolved Section106 Contributions and Community Infrastructure Levy contributions

- r. The Partnership noted the position with the s.106 funds and CIL monies held.
- s. It was confirmed that Brentry Hospital Housing Development was devolved monies and councillors asked the neighbourhood coordinator to establish whether there were proposals on the table with regards to forthcoming S106 monies for the partnerships consideration.

The partnership AGREED to note the report and actions arising.

Action: Keith Houghton

8. Bristol Learning City and Employment Support

The Neighbourhood Partnership received a report from Jane Taylor, BCC Employment & Skills Service Manager. (The presentation is attached to the minutes)

The following was noted from the discussion that followed the presentation:

- a. Important that the Partnership champions skills and learning in its Neighbourhood Plan and supports organisations to work together and persuade employers and agencies in the area to support the plans.
- b. Councillors wanted clarification on how the Partnership could get involved in Learning City and how it could improve education attainment in the area. Would like an idea of the clear steps necessary for the Partnership to progress this work and the aspirations in the Partnership Plan.
- c. Councillors were concerned that so much emphasis was put on the value of university education over other forms of education. University isn't for everyone and there are not enough graduate jobs available. Much more should be made of the value of apprenticeships.
- d. Councillors advised that Learning City was looking at the Dunmail site to create a place for young people to learn a trade and skills which are in short supply and that it was important to give young people good careers advice
- e. Noted that the BCC website had useful information about the demographics of the new wards
- f. Officers considered that it was important for young people to have an equal choice in whether they attend university or take up apprenticeships and where young people live should not be a barrier to them attending university if they want to.
- g. Devolution will provide more decision-making ability over skills and education provision in the region.

- h. Confirmed that residents and families were very much part of the developing strategy for Learning City and work is continuing with residents at neighbourhood level.
- i. Influencing careers advice is part of the devolution agenda, developing clear standards about what good careers advice look like. Ability for progression tracking to ensure that the impact of the investment was known.
- j. Meeting to be arranged with Learning City to enable the joint aspirations of Henbury, Brenty and Southmead neighbourhood plans to be progressed.

Action: Keith Houghton

The Partnership AGREED to note the presentation, comments and actions arising.

9. NP Green Capital Projects Update

The Partnership considered the presentation, verbal update and report tabled by Charles Claxton, Blaise Community Garden. (attached)

Confirmed that a donation had previously been received from the Friends of Blaise of £1500 and it was likely that they would contribute a future sum in match funding in due course.

The Partnership noted that the Lifecycle update would be brought to the partnership at a later date.

The Partnership AGREED to note the presentation and report.

10. Neighbourhood Partnership Plan Update Report

The Partnership considered the report of Keith Houghton, Neighbourhood Partnership Co-ordinator and recommendations.

The Partnership AGREED to the recommendations as listed in the report.

11. 2nd City Wide Neighbourhood Partnership Event

The Partnership noted the report from Hayley Ash, North Area Neighbourhood Manager.

The neighbourhood partnership AGREED to note the report and defer the discussion for a later date.

12. Date of Next Meeting:

The Chair asked the Partnership to note that this was Cllr Jenny Smith's final meeting as a member of the Neighbourhood Committee and thanked her on behalf of the

Neighbourhood Partnership for her contribution over many years to the community and neighbourhood partnership.

The date of the next meeting Tuesday 28th June 2016, 7.00pm - The Greenway Centre, Doncaster Road, Southmead BS10 5PY

(The meeting ended 21:01 at hrs).

CHAIR



Action Sheet – Henbury, Brentry and Southmead NP – 29th March 2016

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
3	Minutes of the meeting held on 8th December 2015	<p>Bradwell Grove, Southmead Highways have indicated that they are able to formally adopt this road. As this is Housing land, Housing has been asked to make this request to Highways on behalf of the Neighbourhood Partnership</p>	KH via Highways/ Housing	Housing has made the request to Highways to adopt Bradwell Grove and it's going ahead. Action completed
		<p>Henbury, Brentry, community centre aspirations Henbury Centre may be available for community asset transfer within the next 6 months as Bristol Charities are handing the venue back to the Council. The legal agreement expires in September 2016.</p>	KH – via Community Assets, BCC Property Services	<ul style="list-style-type: none"> • BCC has agreed that Bristol Charities can give 6 months' notice with immediate effect. • Bristol Charities will continue to manage the building, make it available for hire/use and take bookings during the 6 mths of their notice period (June to 5th Dec 2016). • The LinkAge service currently based in the building will move to the Barstaple Day Centre. • clarification is currently being sought about the process that BCC should follow to decide whether or not the building can be re-let for community use, so as to avoid any confusion and to better manage community expectations • <u>If</u> re-use is agreed in principle, expressions of interest will be invited through the Community Asset Transfer (CAT) process, which is expected to take up to 6 months • the first stage of the CAT process would take 9 weeks and the 2nd stage 8-10 weeks; after this, the views of the NP would

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
				be sought and a final decision made by BCC
5	Public Forum: Highways/pavement resurfacing	Concerns were raised over the resurfacing of Charlton Mead Drive and the pavements in the area in general. b. Highways to investigate the particular areas of concern and an officer/engineers report to be brought back to the partnership highways sub group.	KH – via Highways Maintenance	<p>Shaun Taylor Highway Maintenance: An officer from the department has attended and considered the general area. His opinion was the slurry seal was generally fine. It is not unusual to have the odd minor imperfection with this type of blanket process. We are also very aware the finish also tends to improve with age and a few summers with the heat helping to smooth the surface will assist its appearance.</p> <p>Resident response: I fully understand why you use this treatment but ...why are plants and weeds still left in the pavement (and dog poo) as this has caused the slurry surface to crack already?</p> <p>Shaun Taylor Highway Maintenance: As part of the contractual responsibilities the contractor is required to grub out existing weeds. We have used weed killers in the past but now resist using that process due to the potential issues with using chemicals. The council has also recently reviewed its policy on using weed killers. The dog mess is clearly unacceptable.</p> <p>I have asked the team manager who looks after this area of work to inform the contractors management of these issues and ensure the teams working on the network are aware of</p>

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
				their contractual responsibilities.
		c. A resident asked for confirmation on the regularity of checks to pavements/footpaths.	KH – via Highways Maintenance	Prestige Walking zones = Monthly Primary Walking Routes= Monthly Secondary Walking Routes= 3 monthly Link footways= 6 monthly Local access footways= 12 monthly
6.	Southmead Hospital development update	e. Southmead Hospital and the Council to work together to alleviate bus congestion problems experienced on Dorian Road. Advanced fixed date required to enable an application for this by the bus company. Confirmed that all dates would be available by the end of April.	Council/Simon Wood	
		f. Section 106 funds for cycling infrastructure to expire in June 2016. If not installed by that date Southmead Hospital will ask for the S106 back. The Committee to be kept in the loop. Confirm progress of Section 106 cycling	Keith Houghton	
		i. Alex Kittow from The Greenway Centre would like to learn from the success of the Southmead Hospital Travel plan. SW confirmed that Travel plan is now on the website. Suggested that Alex Kittow might want to talk to Gavin Pullin or Lucy McMillan at Southmead Hospital.	Greenway Centre	Contact details passed on to Alex Kittow

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
7.	NP Business Report	That the following Wellbeing funding allocations be approved:	Keith Houghton, April 2016	
		a. Southmead Wellbeing funding allocations:		
		Southmead Young mums Healthy snack support £160		Actioned, but funding not yet released– still awaiting return on previous grant monitoring. This is being actioned, however
		The Mead: Supporting 1 edition of The Mead £1000		Actioned, but funding not yet released– still awaiting return on previous grant monitoring.
		North Bristol Wellbeing Choir £250		Actioned and funding released
		b. Henbury/Brentry Wellbeing funding allocations:		
		Henbury & Brentry Community Council Publication of Community Action Plan and Launch Event £1,801		Actioned and funding released
		Henbury & Brentry Community Council Henbury & Brentry Community Awards, 2016 £1,400		Actioned – funding not released – not returned Funding Agreement
		Henbury & Brentry Community Council School holidays Community Drop In Morning £600		Actioned - funding released
		Goram Events Ltd Supporting revival of the Goram Fair £500		Actioned - funding released
		c. Wellbeing Grant Monitoring:		
		The Neighbourhood Partnership AGREED that NP Co-ordinator to contact all groups with outstanding monitoring from 2014 onwards and a. require them to submit monitoring by the end April 2016 (expect where their project has not yet finished); that	KH	Actioned. All grant recipients contacted following March NP meeting and those groups granted Wellbeing with outstanding monitoring required to return previous monitoring. As you can see above, not all groups have responded. NPC will chase one more time to

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
		any project which has been granted Wellbeing at the March 2016 NP meeting should have payment of their funding held back until they have completed all outstanding monitoring to the satisfaction of the NP Co-ordinator; that any group which fails to complete outstanding monitoring by the end April 2016 should a. be required to repay part or all of their Wellbeing Grant, as set out in the Funding Agreement and b. should be disallowed from receiving further Wellbeing throughout 2016/17. 2016 deadline.		secure successful completion of this action.
		f. Parks and Green Space Priorities:		
		The NP agreed the improvements into the neighbourhood plan in order to have access to the funding for the NP area:	KH	NP Plan updated
		1. Installation of fencing and access gate to the Crow Lane play area	Parks	Installed – action complete
		2. Improve disabled access to the Crow Lane play area (gate and path) and install disabled-friendly children's swing and able-bodied swing set	Parks	Installed – action complete
		3. Improve accessibility of entrances to Doncaster Road Park and Badocks Wood	KH & Parks	Group has met to consider the improvements they want to achieve – further work is in progress to consult with Friends of Groups and immediate neighbours of the Parks. Aim to

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
				complete September 2016
		h. Budget Allocations		
		m. Helen Wiggington invited to the next highways and traffic subgroup to confirm the status of any parking proposals.	KH	An echelon parking design has been put forward. But it raises road safety issues. To solve them would either mean getting rid of the parking on the opposite side of the road (which would overall reduce parking) or narrow the road, which will affect traffic flow and capacity.
		The Neighbourhood Committee RESOLVED		
		i. that £20,000 be allocated to the Wellbeing Fund	KH	actioned
		ii. that £1,000 be allocated to the Community Environment Budget to purchase the hanging baskets for this year	KH	Actioned – hanging baskets should be in place by 10 th June 2016
		iii. that the neighbourhood coordinator provide proposals over the next 12 months for the partnership to consider whether there are alternative uses for the £3,000 in future.	KH	Part of NP Plan
		Exploring 2016/17 Neighbourhood Budget Allocations		
		The Partnership AGREED the recommended setting up of a re-arranged Governance/NP Development event between March and June 2016	KH	Completed 4 th June 2016
		Highways Schemes & Traffic & Transport sub-group recommendations		
		The Partnership AGREED the recommended meeting of the Traffic	KH	Completed. Sub-Group met 6 th June 2016

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
		and Transport sub-group.		
8.	Bristol Learning City and Employment Support	Meeting to be arranged with Learning City to enable the joint aspirations of Henbury, Brentry and Southmead neighbourhood plans to be progressed	KH	An Employment & Economy Group for Henbury, Brentry and Southmead is being established. Met on 7 th June for the first time.
11.	2nd City Wide Neighbourhood Partnership Event	The neighbourhood partnership AGREED to note the report and defer the discussion for a later date.	NP	An NP Citywide event is taking place on Wednesday 20th July 2016, 6.30pm – 8.30pm at Bristol Central Library.
Outstanding Actions from 8th December 2015 NP meeting:				
6j		The Partnership Agreed the following future meeting dates for 2016/2017: 28th June 2016 AGM; 27th September 2016; 13th December 2016; 28th March 2017	Keith Houghton to arrange venue bookings Dec/Jan 15/16	Mostly booked – later meeting still to be confirmed. NPC was waiting to see availability of the Henbury Centre for September 2016 meeting but it is not available. Will finalise remaining venue bookings in time for June NP meeting
7	Universal Credit and Welfare reform Update	The Partnership requested that this information be shared with the wider community via the Mead community newsletter.	Keith Houghton to liaise Katie Britten Jan/Feb 2016	Articles in both Mead and Henbury/Brentry still to go in – awaiting any changes following Budget and stabilisation of future funding for the Mead, now established.
9c	Neighbourhood Partnership Plan Update Report	NP Governance development: Agreed on two separate meetings for Southmead & Henbury & Brentry, if possible on the same day.	KH to action Jan/Feb 2016	Completed – 4 th June 2016
d		Agreed the proposal for an event to enable Henbury/Brentry to consider options for developing its community centre aspirations	KH to action	To be set in conjunction with H&BCC now the Community Plan is completed.
f.		Partnership agreed a meeting with Learning Partnership West to discuss (i) what they do and (ii) how they deliver	Partnership to share questions with LPW	Develop questions at 29 th March NP meeting. Questions weren't agreed at this meeting. January – March 2016 delivery report for North Bristol attached to the NP Update report (Item

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
			through KH prior to the meeting and KH to arrange meeting	7).
g		South Gloucestershire CPNN impacts: lack of information emerging on the traffic mitigations being developed on the Bristol road network. KH informed the NP that Cllr Gollop was intending to ask for a briefing from City Transport. The NP strongly supported his initiative. NP requested that Southern Brooks Community Partnership in South Gloucestershire should be included in any information sharing	Cllr Weston & KH Jan 2016	Briefing for Councillors and NP traffic group chairs held by BCC Transport officers 26 th February 2016. Cllr Weston will verbally update the NP on 29 th March. Summer or autumn 2016 for a public event once the traffic modelling study is completed See NP Plan Update (Item 7)
Outstanding Actions from 22nd September 2015 NP meeting:				
12	Neighbourhood Partnership Plan Update	Keith Houghton to approach Neighbourhood Partnerships in North Bristol to consider a joint invitation to the Police and Crime Commissioner to discuss drugs concerns.	Keith Houghton, November 2015	To organise after the Police & Crime Commissioner elections in May 2016 See NP Plan Update (Item 7)
		Parks Grounds Maintenance: Keith Houghton to confirm that the neighbourhood partnership would like to take part in this work.	Keith Houghton, November 2015	Can deliver in Henbury/Brentry through current Parks Prioritisation meetings; Southmead still to explore how to deliver. See NP Plan Update (Item 7)



Henbury, Brentry & Southmead Neighbourhood Partnership

28th June 2016

Report Of: Keith Houghton, NP Coordinator

Title: Henbury, Brentry and Southmead NP AGM Report

RECOMMENDATIONS

1. To confirm the NP membership and chairing arrangements
2. To confirm the NC and NP terms of ref and the NC financial operating framework.
3. To note the devolved Neighbourhood Budget for 2016-17
4. To agree the meeting schedule including subgroups and forums
5. To note the financial statement and expenditure from 2015-16

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1. Membership and chairing arrangements

1.1 Each neighbourhood partnership comprises

- (a) The Neighbourhood Committee of councillors for each of the wards which make up the Partnership (who serve for their term of elected office)
- (b) Local resident representatives who are chosen by election/nomination/volunteering
- (c) Representatives of local organisations and services

1.2 The membership of the Henbury, Brentry and Southmead NP is:

a) Councillors:

Councillor	Ward
Brenda Massey	Southmead
Helen Godwin	Southmead
Mark Weston	Henbury
Chris Windows	Henbury

b) Residents: There are currently 12 members of the partnership as follows:

6 from the following elected at the Henbury and Brentry Community Council AGM (16th April 2015):

Brentry Representatives

Antony Skelding
Lynne Haynes
John Butler

Henbury Representatives

Rose Carr
Tanya Cussick
Jayne Gregory

Southmead Representatives

Ian Thornley

And 5 others nominated at the Southmead Steering Group meeting preceding each NP meeting

c) Voluntary and organisational reps

- Judith Taylor, Health Promotion Lead (North Bristol), BCC Public Health Team
- Inspector Paul Bolton-Jones, Neighbourhood Inspector, Avon and Somerset Police

1.3. The charring arrangements for Henbury, Brentry and Southmead Neighbourhood Committee and Partnership are that meetings will be held alternatively in each of the wards, and will be chaired by one of the elected representatives from the ward. T

The NP is asked to confirm its charring arrangements or propose an alternative arrangement

1.4 Councillors are asked to **nominate and agree** the **Committee Chair and Vice Chair**. If there is are more than one nomination then the Councillors will vote at the meeting to appoint the Committee Chair

1.5 The composition of the NP has changed because of ward boundary changes in 2016.

Recommendation: The NP is recommended to review how NP members are appointed in an NP Governance event to make recommendations for any changes to the September NP meeting.

2. Terms of Reference, Code of Conduct and Financial Operating Framework

2.1. The Neighbourhood Committee Terms of Reference can be found at Appendix 1 (appendix is not ratified by full council yet. Once this has been done I will put it on line and send you the link.)

2.2 The Neighbourhood Partnership terms of reference can be found at <http://www.bristol.gov.uk/page/council-and-democracy/neighbourhood-partnerships>

2.3 The financial operating framework for the NC remains the same as 2015-16 and is available on the council website: <https://www.bristol.gov.uk/documents/20182/34308/NP+financial+operating+framework.pdf>

2.4 The general NP Code of Conduct can be found here.

<https://www.bristol.gov.uk/documents/20182/34308/3.d+Neighbourhood+Partnership+Code+of+Conduct+%28EM+-+HA%29.pdf/7c605f9a-2fbb-4074-bf32-787c106cb4be>

3. Devolved Neighbourhood Budgets

3.1 The Henbury, Brentry and Southmead NP devolved Neighbourhood budgets are:

Budget	2016-17 budget	Amount carried forward (unallocated) from 2015/16	Total
Neighbourhood budget	£52,428	To be confirmed*	£52,428
Parks S106 budget	£10,942.37		£10,942.37
Transport S106 budget	£81,900.39		£81,900.39
Other S106	0.00		0.00
Community Infrastructure Levy	£14,483.34		£14,483.34
Total			£159,754.10

*Highways underspend still to be confirmed to bring forward into 2016/17

3.2 Devolved powers

The Partnership is asked to note that the following powers are devolved to councillors for decision, following discussion at a partnership meeting and taking account of the views expressed:

- a) Expenditure Neighbourhood budget; this should be spent to progress the NP Plans
- b) Decisions relating to council-owned community centres and buildings;
- c) Spending locally, money paid to the Council under Section 106 agreements/Community Infrastructure Levy and prioritising site specific schemes to be funded from that source.

3.3 Local devolution to working groups/ring-fencing to themes (most NPs have allocated funds to working groups, or themes please put the breakdown here if this has happened in your area) please note that all recommendations by working groups must be agreed at the NP meeting by the NP Committee

Theme/working group name	Amount devolved to working group/theme 2015/16	Amount allocated by theme working group 2015/16	Amount carrying over	New amount allocated	Total budget 2016/17
Community Environment Budget	£5,000	£2,982.81	£2,017.19	£1,000	£3,017.19
Communications working group					
Highways and traffic working group					
Wellbeing working group	£20,162	£19,211	£951	£20,000	£20,951
Other working groups					

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1. 2015-16 financial statement

	2015-16 budget (including money carried forward from previous years)	2015-16 allocation / expenditure	Unallocated budget being carried forward	Notes
Neighbourhood Budget Wellbeing	£20,162	£19,211	£951	

	2015-16 budget (including money carried forward from previous years)	2015-16 allocation / expenditure	Unallocated budget being carried forward	Notes
Neighbourhood Budget clean and green	£1,500	£1,500	£0	
Nhood budget: additional Highways funding	£14,599	£3,500	£2,017.19	
Neighbourhood Budget (previously Highways)	£17,147	@ £17,147	@£0	Highways have not produced final costings
Section 106		£0	£20,064.79	
CIL (Community Infrastructure Levy)	£6,713.60			

Full details of expenditure and individual allocations of budgets can be found on the NP web pages at:
<https://www.bristol.gov.uk/people-communities/henbury-brentry-and-southmead-neighbourhood-partnership>

2. Neighbourhood Partnership Plan

6.1 The Henbury, Brentry and Southmead Neighbourhood Partnership Plan has been refreshed to a Draft stage and will be agreed at tonight's meeting, the NP will be working to progress this plan over the next 18 months

3. Meeting Schedule 2016-17

The proposed meeting schedule for the Henbury, Brentry and Southmead NP, including NP meetings, Pre meetings, forums and subgroups and other meetings is as follows:

Event	Ward	Day	Date
Neighbourhood Forum	Henbury/Brentry	Wednesday 6pm-8pm	1 st June 2016
Neighbourhood Forum	Southmead	Thursday 6.30pm-8.30pm	2nd June 2016
Wellbeing Panels	Southmead	Weds 2.00pm - 3.30pm	1 st June 2016
	Henbury/Brentry	Thursday 6.30pm – 8.30pm	2 nd June 2016
NP Agenda Setting		Tuesday	31st May
Neighbourhood Partnership AGM	Southmead	Tuesday 7.00pm – 9.00pm	28th June 2016
Neighbourhood Forum	Henbury/Brentry	Wednesday 6.00-8.00pm	24 th August 2016
Neighbourhood Forum	Southmead	Thursday 6.30pm-8.30pm	25 th August 2016
Wellbeing Panels	Southmead	Weds 2.00pm - 4.00pm	31st August 2016
	Henbury/Brentry	Weds 6.30pm – 8.30pm	
NP Agenda Setting		Tue/Wed/Thu	30th, 31st, 1st Sept 2016?
Neighbourhood Partnership	Henbury/Brentry	Tuesday 7.00pm – 9.00pm	27th September 2016
Neighbourhood Forum	Henbury/Brentry	Wednesday 6pm-8pm	9 th Nov 2016
Neighbourhood Forum	Southmead	Thursday 6.30pm-8.30pm	10 th Nov 2016
Wellbeing Panels	Southmead	Weds 2.00pm - 4.00pm	16 th November 2016
	Henbury/Brentry	Weds 6.30pm – 8.30pm	
NP Agenda Setting		Tue/Wed/Thu	15th, 16th, 17th Nov 2016?
Neighbourhood Partnership	Southmead	Tuesday 7.00pm – 9.00pm	13th December 2016
Neighbourhood Forum	Henbury/Brentry	Wednesday	1st March

Event	Ward	Day	Date
		6pm-8pm	2017
Neighbourhood Forum	Southmead	Thursday 6.30pm-8.30pm	2 nd March 2017
Wellbeing Panels	Southmead	Weds 2.00pm - 4.00pm	1 st March 2017
	Henbury/Brentry	Weds 6.30pm – 8.30pm	
NP Agenda Setting		Tue/Wed/Thu	28th; 1st, 2nd March 2017?
Neighbourhood Partnership	Henbury/Brentry	Tuesday 7.00pm – 9.00pm	28th March 2017

Wellbeing Applications Deadline	Assessment dates
Monday 16 th May 2016	Weds 1st June 2016/Thursday 2 nd June 2016
Monday 15 th August 2016	Weds 31st August 2016
Monday 31 st October 2016	Weds 16th November 2016
Monday 13 th February 2017	Weds 2nd March 2017

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You can also take part by visiting our Facebook Page - <https://www.facebook.com/Henbury-Brentry-and-Southmead-Neighbourhood-Partnership-243658655997535/>

NEIGHBOURHOOD COMMITTEES TERMS OF REFERENCE version 13 subject to the Mayors delegation decisions to be agreed at full Council on 29th June.

1. Overview

1.1 There is a Neighbourhood Partnership (NP) for each of the following 14 areas (each to be known as a “Neighbourhood”):

- Avonmouth and Lawrence Weston wards
- Henbury and Brentry, and Southmead wards
- Westbury-on-Trym and Henleaze, and Stoke Bishop wards
- Horfield and Lockleaze wards
- Redland, Cotham and Bishopston and Ashley Down wards
- Frome Vale, Hillfields and Eastville wards
- Central, Clifton, Clifton Down, Clifton East Hotwells and Harbourside wards
- Ashley, Easton and Lawrence Hill wards
- St George Central, St George Troopers Hill and St George West wards
- Brislington East and Brislington West wards
- Bedminster and Southville wards
- Knowle, Filwood and Windmill Hill wards
- Hengrove and Whitchurch Park, and Stockwood wards
- Hartcliffe and Withywood, Bishopsworth wards

1.2 The councillors elected to serve the wards in a Neighbourhood are members of the corresponding NP, along with other individuals who live and work in the Neighbourhood (see NP terms of reference for more details). For the purposes of the council constitution, all of the councillors on a NP comprise a council committee known as a “Neighbourhood Committee” and have delegated power to take certain local decisions on behalf of the council.ⁱ

1.3 This committee of councillors sits within the Neighbourhood Partnership and is expected to take its decisions as part of a meeting of the NP. When taking decisions, the NP councillors should take into account the Neighbourhood Partnership plan and any relevant views expressed by other members of the Neighbourhood Partnership.

1.4 Non-councillor members of NPs do not have delegated authority to make decisions on behalf of the council. Council decisions include decisions to spend council monies, award a grant or contract on behalf of the council, or determine the materials or methods to be used by the council or its contractors in carrying out works (this is not an exhaustive list). Non-councillor members of an NP may consider such matters and express a view to its councillors, the Cabinet or council officers in relation to decisions that are relevant to their Neighbourhood. For example, they may identify priorities for service delivery in their area, or agree how to respond to a consultation.ⁱⁱ

2. Functions delegated to councillors in Neighbourhood Partnerships (Neighbourhood Committees)

2.1 Executive functions

The Elected Mayor of the Council shall determine from time to time the executive functions that may be exercised by NP councillors and will set out these functions in the Leader’s

Scheme of Delegation (LINK).

2.3 Non-executive functions

Full council has not yet delegated any non-executive functions to NP councillors. (Non-executive functions include regulatory functions such as planning decisions and licensing as well as nominations to outside bodies.)

3. **Membership**

- 3.1 The membership of each Neighbourhood Partnership will include all councillors who have been elected for wards in the Neighbourhood and no other councillors. All NP councillors for a Neighbourhood will constitute the Neighbourhood Committee for that Neighbourhood. It is expected that all NP councillors will attend each meeting of their respective Neighbourhood Partnership.

4. **Procedure rules**

Meeting arrangements

- 4.1 Neighbourhood Partnership meetings will normally be held quarterly. The expectation is that Neighbourhood Committees will make their decisions within Neighbourhood Partnership meetings. Meetings will be chaired by the NP Chair until the councillors are required to take a vote on a delegated council decision. At this point, unless the NP Chair and Councillor Chair is the same person, the role of chair will be assumed by the Councillor Chair. Once the councillor decision has been taken, the NP Chair will resume the role of chair.

Election of Councillor Chair

- 4.2 A Councillor Chair will be elected by NP councillors at the first NP meeting of the Municipal Year.ⁱⁱⁱ
- 4.3 The Councillor Chair will be elected by overall majority. Where there is no overall majority of votes, the Councillor Chair shall be either: a member of the political group with the most councillors on the Neighbourhood Partnership; or where there is no such largest group, a member of whichever political group represented on the Neighbourhood Partnership, is the largest group on the council. Alternatively the Committee might prefer to rotate the chairing responsibilities.

Quorum

- 4.4 The quorum for the NP councillors to take a delegated council decision is 50% of councillors in the NP.

Voting

- 4.5 Only elected councillors are entitled to vote on delegated council decisions taken by Neighbourhood Partnerships.
- 4.6 In the event of an equality of votes the Councillor Chair will have a second, or casting vote.

Substitute arrangements

- 4.7 NP councillors cannot be substituted.

Agenda

- 4.8 A model agenda is set out in the notes to this document.^{iv} Each agenda must include Declarations of Interests of councillor members.

Minutes of meetings

- 4.9 The meeting of Neighbourhood Partnerships shall be minuted and such minutes will be made available to the public in accordance with the Access to Information Procedure Rules (in part 4 of the council's constitution).

Right to submit statements

- 4.10 Members of the public may submit a one page statement that relate to issues that are on the agenda for the meeting or any other issues, provided sufficient advance notice is given.^v

Statements may be submitted by e-mail to:

democratic.sevices@bristol.gov.uk or

Post to: Bristol City Council, Democratic Services Section, PO box 3176, Bristol SB3 95S or fax:01179222146

5. Access to Information Rules

Neighbourhood Committees will comply with the Access to Information Rules contained in part 4 of the council's constitution, which means, among other things, that:

- Meetings must be held in public
- 5 days' notice of meetings must be given
- Agendas and reports must be published 5 days in advance of meetings
- Minutes and records of decisions with reasons must be published.

6. Code of Conduct

6.1 Neighbourhood Partnership councillors shall comply with the Members' Code of Conduct and any other code of conduct or protocol relating to the conduct of councillors which may be adopted by the council (e.g. officer member protocol).

7. Reports to full Council

- 7.1 The Councillor Chair, on behalf of the Neighbourhood Partnership, may bring a report to full Council on the work of their Neighbourhood Partnership. Full Council will normally only receive one such report at each of its meetings (unless otherwise agreed by the Lord Mayor).

8. Decision making

- 8.1 Neighbourhood Committees must make decisions:

- in accordance with the council's budget and policy framework;
- in accordance with the approved neighbourhood budget for its area
- in accordance with the approved budget for its area for the relevant function in the case of S106 funds.
- After due regard to the Neighbourhood Partnership Plan

- In accordance with the Council's Equalities Duties ;
- in accordance with all relevant procedure rules within the constitution including -
 - financial regulations
 - contract procedure regulations
 - procurement regulations;
- in accordance with any other council policy, plan or criteria approved by cabinet and with any relevant contractual arrangements; and
- in a meeting following consideration of a report from a strategic director or his/her nominee.

8.2 A Neighbourhood Committee may only exercise a function in so far as the function impacts on its own area.

8.3 Neighbourhood Committees may not make a decision which impacts in a significant way on another Neighbourhood without first consulting with the committee for that area. If they cannot secure the agreement of that neighbouring committee, then the matter should be referred to either the relevant strategic director or cabinet for decision.

8.4 A Neighbourhood Committee, or two or more Neighbourhood Committees jointly, may refer a matter to either the relevant strategic director or cabinet for a decision.

8.5 The Elected Mayor may require a matter in relation to an executive function due to be considered by a Neighbourhood Committee to be determined by himself, cabinet or the relevant strategic director.

8.6 Where the Monitoring Officer or Chief Finance Officer is of the opinion that a proposal, decision, or omission of a Neighbourhood Committee is or if made would be:

- (a) outside its terms of reference; or
- (b) outside its approved budget; or
- (c) outside any relevant policy, plan or criteria approved by cabinet or
- (d) with any relevant contractual arrangements; or
- (e) outside the budget and policy framework; or
- (f) not in accordance with any relevant procedure rules,

the Monitoring Officer or Chief Finance Officer shall refer the matter to cabinet if an executive function or full Council if a non-executive function as appropriate for consideration at the next available meeting.

8.7 Where a matter has been referred to cabinet or full Council under this section, the implementation of the proposal or decision shall be suspended until the matter is considered by cabinet and/or full Council.

Where a matter has been referred to cabinet under 6.9 (a) (b) or (c) cabinet may:

- (a) decide the matter itself; or
- (b) endorse any decision already made; or
- (c) refer the matter back to the Neighbourhood Committee for determination; and/or
- (d) make any other decision it considers appropriate.

- 8.8 Where a matter has been referred to cabinet under 6.9 (d) or (e), then Cabinet may:
- (a) refer the matter to full Council for consideration; or
 - (b) decide the matter within the budget and policy framework or in accordance with the procedure rules; or
 - (c) refer the matter back to the Neighbourhood Committee for determination within the budget and policy framework, or in accordance with the procedure rules.
- a. Before deciding any matter in accordance with this rule, cabinet will consider a report from a statutory officer or strategic director.

ⁱ The Neighbourhood Committees are established pursuant to regulation 6 of the Local Authorities (Arrangements for the Discharge of Functions (England) Regulations 2012 and are “area committees” as defined by s.18 Local Government Act 2000.

ⁱⁱ Councillors will be expected to work closely together with other members of their Neighbourhood Partnership to promote their area and help in the improvement of services in the area. Non-councillor NP members will have the opportunity to put their comments/recommendations/views in relation to decisions to be made to the Councillors. Whilst Councillors will be expected to take into account these, this should not compromise their independence as Councillors and not constrain them from making decisions that they deem to be in the interests of the wider community.

ⁱⁱⁱ The NP councillors may decide to appoint Councillor Chairs on a rotating, or other temporary basis, in which case the Councillor Chair appointed at one meeting holds office until another Councillor Chair assumes the role at a subsequent meeting.

^{iv} Agendas of meetings will normally include the following items:

- a) Apologies for absence
- b) Approval of minutes from previous meeting.
- c) Declarations of Interest (of councillors)
- d) Chair’s announcements
- e) Public Forum statements (maximum time of 30 minutes)
- f) Reports on proposed decisions for councillors and on other matters to be considered by the Neighbourhood Partnership (to include a report from the Area Coordinator)
- g) Consider matters that the Chair of the Neighbourhood Partnership has agreed are urgent

Sometime prior to the public meeting the NP Chair, Councillor Chair and other interested parties as appropriate, may meet with relevant officers in private to plan and agree what business is to be transacted during the coming and future meetings.

^v The statements should be normally be no longer than one side of A4 paper. Members of the public may then address the meeting (the chair may wish to set a

time limit, e.g. a maximum of three minutes). Anyone wishing to submit a statement is expected to contact the Democratic Services Officer named on the agenda and submit their statement by no later than 12.00 noon the working day before the meeting. The Chair has the discretion to allow any member of the public, whether or not they have submitted a written statement, to speak during the meeting.



**Henbury, Brentry & Southmead Neighbourhood Partnership
Tuesday 28th June 2016**

Report of: Keith Houghton, Neighbourhood Partnership Co-ordinator.
Title: Henbury, Brentry & Southmead NP Business Activities Report
Contact Telephone Number: 0117 922 2135

Recommendations:

1. The NP is asked to note the Wellbeing Fund balance available for 2016/17(1.1)
2. The Neighbourhood Committee (NC) is asked to approve the recommended Southmead Wellbeing funding allocations in **para 1.2.3a** and to approve the recommendations not to fund the applications set out in **para 1.2.3b** ; The NC is also asked to approve the recommended Henbury/Brentry Wellbeing allocations in **para 1.3.3a** and to approve the recommendations not to fund the applications set out in **para 1.3.3b**
3. The NC is asked to approve the Recommendation to set up a working group to produce a report for the September NP on the options for using NP Budget to employ a Fundraiser (2.4) and 2.6 to hold a further Governance and NP development event which can include consideration of allocation of other NP budgets
4. NP is asked to approve the set up of a Traffic & Transport sub-group in October/November to report back to the December NP meeting on scheme recommendations (**Item 3**)
5. The NC & NP to note the latest S106 contributions and the latest statement on Community Infrastructure Levy (CIL), including a new contribution (**Items 4.1 & 4.2**)
6. To note the legal information in **Item 5**: due regard to Public Sector Equality Duty

Item 1: Wellbeing Fund Decisions

The NP agreed at its meeting on 28th March 2016 to retain a Wellbeing Fund of £20,000 from its Neighbourhood Budget for 2016/17

1.1 2016/17 Wellbeing Balance:

		Running Total
Devolved budget for 2016/2017	£20,000.00	£20,000.00
£ underspend from 2015/16 Budget	£951	£951.00
Total 2015/16 available:		£20,951,00

Divided as follows:

Ward	Amount
Southmead	£10,742
Henbury/Brentry	£10,209

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1.2 Southmead Wellbeing Fund recommendations:

1.2.1 The Southmead Steering Group Wellbeing Assessment Panel met on 1st June 2016. Declarations of interest were declared as appropriate.

1.2.2 The Panel received 6 applications requesting a total of £4,582

1.2.3 Recommendation: That the Councillors in the Neighbourhood Committee:

a. approve the recommendation of the Southmead Wellbeing Panel to allocate £1,410 from the 2016/2017 Wellbeing Fund for the applications received as set out below:

ORGANISATION	PURPOSE	CONDITIONS/ NOTES	AMOUNT RECOMMENDED
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ORGANISATION	PURPOSE	CONDITIONS/ NOTES	AMOUNT RECOMMENDED
Fonthill Primary School	The Garden Courtyard Project £1,400 requested	Panel thought some of the costs of plants could be reduced; encourage to talk to Badocks Wood about their suppliers;	£1,000
Friends of Badock's Wood	Looking After Badock's Wood - Advice Leaflet £679 requested	Looking After Badock's Wood - Advice Leaflet	£500
Southmead Festival Committee	Health & Wellbeing at Southmead Festival £400 requested		£400
Working in Southmead for Health	Greenway Playscheme £1,000 requested	Panel would like to encourage more information about benefit to equalities groups; also to see clearer case being made between financial deprivation impact on users of service – how many service users	£1,000
North Bristol Domestic Abuse Forum	North Bristol Domestic Abuse Forum Autumn Conference (£135 requested)		£135
Total Proposed Allocation			£3,035
2016/17 Funds remaining to allocate			£7,707

b. approve the recommendations not to fund the application received, below:

Applications not recommended for funding

ORGANISATION	PURPOSE	AMOUNT REQUESTED	REASON
Southmead Development Trust	Falls Prevention Project	£968	Did not score enough to be considered for funding; applicant asked to cost out items; equalities benefit not explored clearly; Panel thought other funding should be sought, not simply the Wellbeing

1.3 Henbury/Brentry Wellbeing Fund recommendations:

1.3.1 The Henbury/Brentry Wellbeing Assessment Panel met on 2nd June 2016. Declarations of interest were declared as appropriate.

1.3.2 The Panel received 8 applications requesting a total of £7,301.72

1.3.3 Recommendation: That the Councillors in the Neighbourhood Committee:

a. approve the recommendation of the Henbury/Brentry Wellbeing Panel to allocate £4,301 from the 2016/2017 Wellbeing Fund for the applications received as set out below:

ORGANISATION	PURPOSE	CONDITIONS/NOTES	AMOUNT RECOMMENDED
Henbury and Brentry Community Council	Community Action Plan Launch event £400 requested		£400
Welcome Club	Welcome Group, Entertainment for older people	Panel wants to support advertising of the group; also – request Welcome group to support exploration of improved transport for older people as part of the Community Plan	£480

ORGANISATION	PURPOSE	CONDITIONS/ NOTES	AMOUNT RECOMMENDED
Working in Southmead for Health	Supporting Extend Group in Henbury £480 requested	Panel encourages increased publicity – Linkage; surgeries. Request Welcome group to support exploration of improved transport for older people as part of the Community Plan	£480
Blaise Community Garden	Replacement of faulty roof covering of training/meeting building £1,800 requested	Panel happy to support but very aware that Blaise Community Garden has received £3,070 Wellbeing and £1,300 Green Capital in addition to this funding. The Panel does not feel able to accept any further Blaise Community Garden applications in 2016/17, therefore	£1,800
Emmanuel Chapel	Emmanuel Henbury Youth - Summer Trip £400 requested	Panel would like to see a small payment from the young people attending to help sustainability	£400
North Bristol Domestic Abuse Forum	North Bristol Domestic Abuse Forum Autumn Conference £135 requested		£135
Total Proposed Allocation			£3,695
2015/16 Funds remaining to allocate			£6,514

b. approve the recommendations not to fund the application received, below:

Applications not recommended for funding

ORGANISATION	PURPOSE	AMOUNT REQUESTED	REASON
Branch Community Church	IMPs Toddler Group	£2,400	Panel deferred to next round: would like to see a breakdown of income from fees over next 2 years; how group plans its sustainability; only willing to fund on 1 year basis; encourage to seek other potential financial support, not rely on Wellbeing alone
Henbury Community Art Group	Henbury School Community Art Group equipment	£1206.72	Panel deferred to next round: Panel is keen to support the project: but wants to know how the project will be sustainable; encourage to pursue other funders as well as Wellbeing; is there any income from participants?

Item 2. Exploring 2016/2017 Neighbourhood Budget allocations

2.1 There are a number of potential spends which the NP could consider to make use of the unallocated £ in the 2016/17 Neighbourhood Budget: Both Traffic & Transport Sub-Group and Parks Priorities Groups are developing work which could use this unallocated funding

2.2 At the last NP meeting in March 2016 the NP agreed it wanted to explore the options and practicalities of using part of its Neighbourhood Budget to develop the example of St George NP in their innovative employment of a Fundraiser. To date she has raised £160,706.90 and has one application pending for approximately £70k.

3.3 The Governance/NP Plan event arranged for 4th June hoped agreed a recommendation to the Partnership to set up a working group to explore and report back to the September NP meeting on:

- Advantages & risks of using NP budget on a fundraiser

- Options for the practical arrangements for commissioning a Fundraiser
- What the focus for fundraising should be from the NP Plan priorities
- Options for the management of a fundraising person
- Options on the amount of funding to consider allocating to this role

2.4 Recommendation: that the NP agrees the setting up of a working group to develop a recommendation as set out above to enable the NP to decide whether to take this option forward at its September 2016 meeting.

2.5 In addition the NP currently does not have any budget allocated to Signing and Lining or Minor traffic schemes (which use to be a category in the ring-fenced Highways budget)

2.6 It is recommended that the NP holds a second Governance meeting which can consider recommendations on allocation of NP budgets to the NP plan aspirations.

Item 3: Highways Schemes & Traffic & Transport sub-group recommendations

3.1 The Traffic and Transport Sub-Group met on Monday 6th June. Part of its agenda was to consider a traffic scheme for 2016/17.

3.2 The meeting drew up a set of potential traffic schemes, based on reported issues and focused on delivery in Henbury/Brentry (as Southmead benefitted from funding for the Doncaster Road Scheme).

3.3 The sub-group was very aware that any choice needs to be made in the knowledge of the Highways mitigations which the South Gloucestershire development is going to deliver. The Group agreed, therefore, to meet again in October/November to reach a conclusion using that information.

3.4 The following options are under consideration:

- Charlton Road pedestrian crossing, including Charlton Mead Drive/Charlton Road parking TRO (if possible)

- Kingsweston/Hallen crossing
- Lyppincourt/Wyck Beck parking restrictions
- Speeding in Brentry Lane

Recommendation: to hold a Traffic and Transport sub-group in partnership with the BS10 Parks and Planning Group in October or November 2016

Item 4: Latest Devolved Section106 Contributions and Community Infrastructure Levy contributions

4.1. Section 106: The table below sets out the actual S106 funds which remain unallocated for its use. The NP should note the two new S106 contributions of £42,555.28 and £15,958.23 arising from the Brentry Hospital development and the date limit for their use:

Henbury & Southmead Neighbourhood Partnership					
Devolved Section 106 monies held as at 31st March 2016					
Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
PARKS					
07/01415 - 46 Fonthill Road, Southmead / ZCD...616	The provision of improvements to Parks and Open Spaces within one mile of 46 Fonthill Road	£16,482.17	No Limit	11/10/2012: £9,163.68 of this contribution to be applied to Doncaster Road Childrens Play Facilities and drawn down as the scheme progresses	
				12/03/2013: £200	£7,118.49

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
				allocated to add to the Clean and Green money already put towards the repair of the S Bench in Southmead	
06/05013 / Former Severn Way Filling Station, Wyck Beck Road, Henbury / ZCD...834 Page 48	The provision of improvements to Parks and Open Spaces within one mile of the former Severn Way Filling Station	£20,475.78	No Limit	11/10/2012: £14,251.90 of this contribution to be applied to Okebourne Open Space improvements and drawn down as the scheme progresses	
				04/12/2012: £1,900 to install two litter bins on Barnards Park using available Section 106	
				24/09/2013: £2400 (from the Section 106 money) to be allocated to fund additional work on	£3,823.88

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
				the Okebourne Road Open Space Play Area.	
Sub-Total					£10,942.37
TRANSPORT					
09/02748 / 115 - 117 Station Road, Henbury, / ZCD...877 Page 49	The provision and/or improvement and/or maintenance of the following: a) supporting the orbital bus route which passes through the local area b) pedestrian and cycle provisions in the local area c) bus stop infrastructure upgrade.	£11,413.49*	No Limit	12/03/2012: allocate funding of £3,417.63 to install High Friction surfacing to the Aldi crossing	£7,995.86
06/05013 / Former Severn Way Filling Station, Wyck Beck Road, Henbury / ZCD...835	The provision of traffic management and/or highways measures in the vicinity of the former Severn Way Filling Station	£ 31,126.56*	No Limit	24/05/2011: £20,000 allocated to Charlton Lane / Swanmoor Cres mini roundabout, and £10,000 allocated to Knole Lane pedestrian refuge. Funding forms to be completed once	£15,350.92* Note: due to underspend on Charlton Lane/Swanmoor/Brentry Lane scheme

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
				scheme implementation becomes imminent.	
12/01932 / Brentry Hospital, Brentry Ln, Brentry / ...SC21	The cost of improving facilities for pedestrians and cyclists on Public Right of Way BCC/542 including surface treatment and lighting	£42,555.28	17 Nov 20		£42,555.28
12/01932 / Brentry Hospital, Brentry Ln, Brentry / ...SC22	The cost of works to upgrade the footway on the northern side of Brentry Lane	£15,958.23	17 Nov 20		£15,958.23
Sub-Total					£81,900.39
Total					£92,842.76
		*includes interest added on			

4.2. Community Infrastructure Levy (CIL)

6.2.1. The NP should note the new CIL contributions from Chakeshill Drive of £1,012.50 added in February 2016.

HENBURY & SOUTHMEAD NEIGHBOURHOOD PARTNERSHIP

CIL monies held - 31 January 2016

Monies to be spent on measures to support the development of the Neighbourhood Partnership's area, by funding:

a) the provision, improvement, replacement, operation or maintenance of infrastructure; or

b) anything else that is concerned with addressing the demands that development places on an area

Date Received	Application	Site Address	Amount
28/08/13	12/05146	515 Southmead Road, Southmead	£997.50
13/06/14	13/02000	Land to rear of 237b Charlton Road, Brentry (1)	£1,479.00
05/09/14	13/05086	2 Chakeshill Drive, Brentry	£539.60
13/10/14	13/02000	Land to rear of 237b Charlton Road, Brentry (2)	£1,479.00
14/04/15	13/02000	Land to rear of 237b Charlton Road, Brentry (3)	£2,218.50
22/09/15	14/03086	Former Bourne End PH, Okebourne Road, Brentry	£3,356.62
03/11/15	13/02000	Land to rear of 237b Charlton Road, Brentry (4)	£2,218.50
26/11/15	14/06105	81 Wigton Crescent, Southmead	£1,182.12
22/02/16	13/00292	115 Chakeshill Drive, Brentry	£1,012.50
Total			£14,483.34

4.3 Heads up on forthcoming **S106 monies** due over the **next 12 months**:

Source of S106	Ward	Spend Focus	@ £
Brentry Hospital Housing Development	Henbury & Brentry	Improvements to Parks/Open Spaces	@ £58,000
Charlton Road housing development	Henbury & Brentry	Improvements to Parks/Open Spaces	@ £10,000
Brentry Hospital Housing development	Henbury & Brentry	Improvements to a local library	@ £20,000

Item 5: Legal Information

When councillors decide how the wellbeing fund (or any other NP Budget) is spent they should have due regard to the Public Sector Equality Duty that applies to all public bodies. This duty is contained in the Equality Act 2010 and came in to force on 6 April 2011. It replaces previous equality duties under the Sex Discrimination, Race Relations and Disability Discrimination Acts.

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The duty means that councillors are required to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act
- Promote equality of opportunity between different groups
- Foster good relations between people from different groups

The duty covers the following protected characteristics:

- Disability
- Sexual orientation
- Age
- Gender reassignment
- Religion and belief
- Sex

- Race
- Pregnancy and maternity

It also applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination and harassment.



**Henbury, Brentry & Southmead Neighbourhood Partnership
Tuesday 28th June 2016**

Report of: Keith Houghton, Neighbourhood Partnership Co-ordinator.
Title: Henbury, Brentry & Southmead NP Plan Update Report
Contact Telephone Number: 0117 922 2135

Recommendations

- 1 The NP to consider the proposed Flood defence work at Fonthill and its impact on the existing NP Plan Priority to seek to sell this park **Item 1**
2. That the NP considers the Draft NP Action Plan and draft Delivery programme for July 2016-Dec 2017 and agrees to set up a further Development day to refine the plan, attach NP resources to its delivery and develop the governance elements further **Item 2**
3. The NP notes the updates on actions to deliver the existing NP Plan **Item 3**
4. That the NP agrees a representative to the Wellbeing Fund working group **Item 4**
5. the NP decides if we want to present any good practice or shared conversations at the July Citywide NP meeting, who wants to do this and any support they want in preparing for it **Item 5**

1. Fonthill Park excess Flood Water storage scheme and NP Plan aspirations

1.1. The current NP Plan contains the following Action:

Explore potential for sale of Fonthill Park to support Parks improvements with BCC Parks/Property

1.2 Matthew Sugden, BCC Flood Risk Officer, is contacting the NP with a proposed scheme which the Flood Risk team want to install at Fonthill Park to protect the Stanton Road area which would make this NP aspiration to explore sale of Fonthill redundant. **See letter and illustration of the proposed scheme attached at Appendix 1**

1.3 Matthew has attended the BS10 Parks and Planning Group and the Southmead Forum to present the scheme and both approved the proposal and are therefore recommending that the NP supports the change of use at Fonthill and abandons the land sale aspiration in the current NP Plan.

1.4 It's worth noting that the Flood defence scheme proposed does contribute to the NP Plan Streetscene and Public Places Activity 3: Work with community groups and residents to enhance the appeal of streets through wildlife-friendly planting and growing in public spaces

2.5 Recommendation: that the NP considers the request and makes a decision if it will a. support the change of use at Fonthill and b. remove the existing Action within the NP Plan.

2. NP Plan Review:

2.1 The NP Plan has been reviewed at an event held on Saturday 4th June 2016, as agreed at the meeting NP meeting.

2.2 Achievements from 2015/2016, the first year of the Plan include:

Communication & Engagement

- Supported the Southmead Community Plan Communication by setting up Communication Group – about to deliver new website and app and next step is to fundraise to install new notice boards
- Supported the delivery of a completed Henbury and Brentry Community Plan

Environment, Parks and Streetscene

- Supported delivery of range of activities to launch the Be Proud of BS10 programme, linked to Green Capital schemes
- Pulled down BCC Park funds to deliver new fencing, improved disabled play and access to Crow Lane Open Space Play area
- Started consultation on improving disabled access to Badocks Wood and Doncaster Road Park using BCC Access funding
- Strong support to Blaise Community Gardens to support community growing
- Expanded hanging baskets at Arnside and Crow Lane to improve streetscene and support these high streets
- Started the Henbury & Brentry Parks Priorisation process – to deliver in 2016/17

Families, Younger & Older People

- Wellbeing support to activities to benefit all these groups
- Supported setting up of new North Bristol support group for parents of disabled children
- Playing out delivered in Twenty Acres, Southmead

Traffic, Transport & Highways

- Knole Lane crossing delivered
- Pen Park crossing improvements delivered
- Persuaded all North NPs to lobby in favour of the Henbury Loop
- Lobbied for preferred location of Henbury station

2.3 The Draft Henbury Brentry Southmead NP Plan June 2016 is attached at **Appendix 2** and the a very draft Delivery Plan at **Appendix 3**, based on initial indications on key priorities proposed at the 4th June event

2.4 Proposed delivery priorities for July 2016 – December 2017:

- That the NP Plan should explicitly focus on supporting delivery of the priorities set out in the Southmead and Henbury/Brentry Community Plans
- For Henbury & Brentry this includes:
 - Supporting improved engagement and communication as set out in their plan
 - Supporting establishment of a Community Centre, exploring the potential opportunity if the Henbury Centre is offered as a Community Asset Transfer by BCC
 - Completing the Parks Prioritisation Plan so that they can use S106 and BCC Parks funding; this is also a priority for Southmead
- For Southmead this includes:
 - Continuing support to achieve the workplan set out for communication work and engagement in the Community Plan
 - Delivering the disabled access improvements using BCC Access Funding
 - Reviewing the existing Parks Prioritisation Plan for Southmead to update and agree new priorities
 - Helping Southmead explore if it wants to take forward an offer from DERiC to develop an innovative model of support for older people in partnership with Bristol Ageing Better
- For both Wards priority actions/issues include:
 - Using NP Budget to employ a Fundraiser to support delivery of NP priorities
 - Enabling residents and NP to influence the impact of traffic and highways works resulting from the South Gloucestershire Cribbs/Patchway New Neighbourhood
 - Building links with young people to influence and engage with the NP
 - Influencing the priorities of the Police and Crime Commissioner over drug enforcement by Police services
 - Increasing number and diversity of residents engaging with and influencing decisions in the neighbourhood and

the NP

- o Developing the Governance of the NP to reflect its changed boundaries

2.5 The Draft Henbury Brentry Southmead NP Plan June 2016 is a first attempt to reflect these priorities. The Delivery Plan is a first attempt to focus on the specifics of what the NP will deliver between July 2016 and December 2017

2.6 Further refinement is needed to take into account both the resources which the NP directly has its disposal – its BCC staff resource; the Budget it has; the potential to increase that budget through deployment of a fundraiser; and the indirect, wider impact which close working relationships with the community plans and the many community groups and statutory services in the NP area can achieve to make the NP Plan a genuine tool for its communities to achieve their aspirations

2.7 Recommendation: That the NP adopts the Draft NP Plan and Delivery Plan in its current form to shape immediate work and delivery; that the NP agrees to meet again to focus on further Governance development and NP Plan shaping and allocation of its budget to bring back to the September and December NP meetings.

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NP Plan Updates

1. Theme: Active Citizenship, Equalities and Community Cohesion

Activity/Description	Cost to date £	Update
1.1 Develop a Communication plan and deliver improved communication between service providers and the community,		
a. Work with Southmead Community Plan and Henbury/Brentry to bring together key community groups/residents to develop a Communication Plan which links NP communication with existing networks and identifies clear improvements and		Communication work is also set out in the draft Henbury/Brentry Community Plan. Joint work between both communities can be developed to cross-fertilise ideas and share resources where possible. This can also link to the

Activity/Description	Cost to date £	Update
actions incorporate into NP Plan		emerging NP Communication Outline which has been moulded by the Citywide Conference. Southmead work continuing – New website and app will be launched at the Southmead Festival on 9th July; Funding bid to Esme Fairburn did not succeed. Next step to deliver notice boards in Southmead. NP Facebook page has been set up https://www.facebook.com/Henbury-Brentry-and-Southmead-Neighbourhood-Partnership-243658655997535/
1.3 Support the development of a Community Plan in Henbury/Brentry		
a. Support H&BCC to set up meeting to shape application for First Steps support from Community Development Foundation to follow on from Community First programme in Henbury/Brentry.		Plan was accepted by First Steps. Launch of plan will take place on Wednesday 13th July at 7.00pm at Henbury Village Hall, Church Road, Henbury
1.4 Support residents to influence decisions and service provision through the NP, in particular to increase the engagement of minority or more marginalised communities		
1.5 Review membership structure of the NP in light of new boundaries to ensure residents and community groups are well represented		
a. Set NP Governance meeting to consider NP membership recommendations and Sub-Group structures to take to December NP at latest		Governance and NP Plan Review Event held 4th June. Follow up event proposed at item 2.7
1.6 Develop an Equalities Action Plan as part of the NP Plan – to be agreed at the June NP 2015 (include Community Cohesion)		
a. Hold NP Equalities learning event April 2015 to produce Equalities Vision and activities plan to bring to NP AGM meeting for approval and		Training held 11 th May 2015. Development of Equalities Champions within the Partnership proposed. Follow up work proposed in NP Development event, January 2016, see

Activity/Description	Cost to date £	Update
inclusion into NP Plan		above New Equalities Training will be available in September for all NPs for new NP members

2. Theme: Community buildings and facilities

Description of works	Est cost	Update
2.1 Bring together Bristol City Council, community groups and residents to explore options on how meet the need for improved community space in Henbury/Brentry – link to BCC Library review		
a. a. Hold an exploratory event with all key partners to look at the demand and opportunities to improve community space provision in Henbury/Brentry		NP Co-ordinator to explore a Community Centre development event with H/B Community Plan group – Priority for early action in Draft new NP Plan
2.3 Support funding bids to bring in funds to improve Community Facilities in Southmead & Henbury/Brentry		
a. influencing BCC to support through financial investment from sale of land and co-location of services to support sustainability of buildings		Conversations are taking place to explore development of a BCC Assets and Communities Strategy, with input from NPs, to shape how the Council links up better with emerging community asks
2.4 Support local residents to understand and use powers available to them such as Community Asset Transfer; Community Right to Buy		
a. Share information about powers available to communities at all Forums b. hold an ‘Assets of Community Value’ listing event in each ward to identify key sites to support Community Right to Bid		NPC proposes that this worked is planned alongside BS10 Parks & Planning Group to take place in Autumn 2015 See Delivery Schedule NPC proposes moving this to Spring time in collaboration with BS10 Parks and Planning.

		Exploring April/May event with BS10 Parks & Planning Group
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3. Themes: Families, younger & older people.

Description of works	Est cost	Update
3.1 Increase activities and events for young people		
c. influence the development and delivery of LPW services and other young people's activities		NPC proposes to set up meeting with Learning Partnership West – Sept/October 2015 Recommend a small group to meet with LPW outside the NP to explore future of delivery. On agenda for NP meeting – agreeing questions for LPW
Page 1 See Appendix 4: Bristol Youth Links Quarter 4 2015/2016 report for North Bristol delivery. This could be basis for LPW meeting. For full Bristol report see: https://www.bristol.gov.uk/schools-learning-early-years/delivering-bristol-youth-links		
3.2 Support activities which reduce isolation and increase social activities for older people		
c. explore potential to grow the RSVP volunteer programme in H/B & S to support older people		Still to be actioned – explore as part of taking forward the Henbury and Brentry Community Action Plan.
		Opportunity has been offered to Southmead as a Community by a Community Interest Company (CIC) called DERiC. They invest raise funding from a variety of public and private sources and investing these funds to achieve: <ul style="list-style-type: none"> • The development of new and innovative forms of community owned social

Description of works	Est cost	Update
<p>Page 62</p>		<p>enterprise</p> <ul style="list-style-type: none"> • The delivery of outcomes which improve peoples' lives and enhance community control and engagement • Better use of public funding • Innovative use of commercial funding. <p>They are offering to invest in Southmead if local people want to work with them to set up a community-owned organisation to deliver support to older people (initially). This is being supported by BCC Adult Care Services. If it is taken up it could also expand to deliver in Henbury/Brentry.</p> <p>The next step is to let Southmead people know about this opportunity and see if there is sufficient interest to take it forward</p>
<p>3.3 Support activities which provide social and recreational events for families</p>		
<p>b. support development of FAST and FAST Friends programmes in all NP primary schools</p>		<p>Organisation called Southern Brooks has approached the NP and WISH in Southmead to explore development of Family Support. This work hasn't been taken forward yet – proposed as priority in the new NP Plan</p>
<p>c. Explore delivery of Playing Out/street events in Henbury/Brentry/Southmead</p>		
<p>3.5 Support activities which provide social and recreational events for families: increase support for parents with disabled children</p>		

Description of works	Est cost	Update
a. establish existing levels of support and how they work and gaps b. develop work to meet identified needs which has greatest impact and influence changes to existing provision and support development of any additional support		North Bristol Parent support group continuing
3.6 Increase the influence of young people on NP activities and show how they have influenced the final product		
a. influence development of Youth Forum within H/B & S and link with Mayor's Youth reps to agree way of increasing yp influence on neighbourhood development		NPC proposes to develop this work – preferably with several NP members – from September 2015 Re- scheduled to December/January 2016 in Delivery Schedule Recommend a small group to meet with LPW outside the NP to explore future of delivery.
Recommendation: That the NP prioritises additional engagement work to identify and incorporate young people's priorities into the NP Plan as a main focus of the NP Plan Review		

Environment: Streetscene; Parks & Open Spaces; Green Capital

Description of works	Est cost	Update
Streetscene:		
4.1 Launch the 'Be Proud of BS10' 'litter/dog mess reduction campaign' with the local residents and agencies and track impact and what works		
a. Design Launch of the Be Proud of BS10 campaign - Engage schools, residents and local groups through Green Capital Arts project to support action on improved streets		This work is currently going slowly due to staff absence in the NP team.
4.4 Support work of SEARCH & SEA groups to improve streetscene and environment through walkabouts and		



Description of works	Est cost	Update
campaigns		
a. support residents to deliver streetscene and environment improvements across the NP area		SEARCH continues to meet – have changed their name to Henbury & Brentry Residents Group; Southmead Estate Meeting is taking a break until September 2016
Parks & Open Spaces: 4. 1 Develop Parks/Open spaces priorities across Henbury/Brentry and review Southmead Parks/Open spaces priorities: identify priority locations for spend of existing NP Section 106 funds/CIL funds		
a. Set Parks Priorities Review meeting to identify aspirations for Henbury/Brentry parks/open spaces: - - identify use of current and likely NP S106/CIL funding - Make recommendations to July 2015 NP meeting		Key priority action for NPC and NO in next period. Aim to produce report for December 2015 NP. September NP is too close to the summer holidays to deliver See Delivery Schedule Henbury/Brentry prioritisation work: survey now to be delivered in July/August. Southmead PIP plan will be reviewed July/August/September. Priorities will be written into NP Plan September and December 2016
Green Capital 4.1 NP holds a ‘Learning from Green Capital good practice’ event to identify what work has taken place on our area and how effective practice can be taken forward for the future		
a. set up a ‘Green Capital Learning’ event towards end of Green Capital year/early 2016; explore if other North NPs want to do jointly to take forward effective practice into NP plans		Updates are being included on NP agenda for key projects

5. Traffic and transport – Keep Bristol Moving: Improve Problem Parking; Influencing how new Sth Glos neighbourhoods impact on our NP area; supporting residents to influence Public Transport services; Deliver better

Highways infrastructure

Description of works	Est cost	Update
Improve Problem Parking: 5.2 Deliver improvements to Parking problems arising from Southmead Hospital developments		
a. Focus on improvements to Parking problems arising from Southmead Hospital developments: regular enforcement; communication with residents and improvement with Southmead Hospital		Verbal update on BCC delivery plans following large Consultation on proposed parking measures in Spring 2016.
Influencing how new Sth Glos neighbourhoods impact on our NP area 5.1 Deliver routes through which local residents/businesses and organisations to influence the delivery of highways/transport schemes arising from the South Gloucestershire New Neighbourhoods north of the Bristol boundary		
a. agree a schedule of key decisions/dates which shape Highways design with City Transport and programme of events to inform/enable influencing by NP residents b. Design and deliver events programme alongside BS10 Group and track impact on schemes delivered and resident satisfaction		Councillors will be invited to a further briefing in July; the modelling work is expected to be completed September/October. A public meeting can be organised in October/November when the results of this modelling can shared
Supporting residents to influence Public Transport services 5.1 Keep community informed and enable them to influence the introduction of a Henbury Loop rail service		
a. Design and deliver events programme alongside BS10 Group & Traffic/Transport group and track impact		NP letter delivered re: Henbury station location consultation Verbal update on results of the Henbury station location consultation at 28th June NP meeting if it's available

Description of works	Est cost	Update
5.2 Create opportunities for the community to influence the development of transport services to access employment, leisure and community services (bus, cycle, road, rail) ('community bus service')		
a. Work with Henbury & Brentry Community Council to negotiate with Aldi potential continued funding support to the Aldi Community Transport service for older people		H&BCC taking lead on contacting Aldi management – NP has offered support with any subsequent negotiations Aldi have offered £2,000 – NP could consider supporting with CIL funds available. Exploration is continuing and different ways of delivering the service are being explored
5.3 Provide opportunities for residents to influence service improvements on public transport: o 508; o 520/18 service; 76 and others which arise		
7. Invite First Bus & BCC Passenger Transport to relevant Neighbourhood Forums to influence and link into BCC service review		Issue with no. 1 bus service from both Wessex and First Bus covering similar routes in competition and problems using tickets from service to the other. Possible issue to take to Neighbourhood Forums Still outstanding
Deliver better Highways infrastructure		
5.1 Deliver agreed identified Local Traffic Scheme & S106 improvements:		
a. Delivery of Knole Lane Crossing (S106)		Delivered
b. Delivery of two Doncaster Road Crossing schemes		Consultation completed. Scheme scheduled to be delivered in 2017 now
c. Agree and deliver the S106 Swanmoor/ Brentry/Charlton junction improvement scheme		Brentry consultation ends 26th July – concerns about potential noise; preferring speed humps; Delivery – team will do all in one go – scheduled for Sept 2015 (subject to TRO) Delivery completed. Still to resolve outstanding dissatisfaction by local resident. Action: NPC and Mark Weston

Description of works	Est cost	Update
d. Consider improvements to the Henbury Road/Crow Lane junction recommended in report		Considered at 4th November Traffic/Transport Group – recommendation in Business Report to take forward in fuller study - now on short list of potential schemes – will be brought for decision at December 2016 NP meeting
e. identify 2017 local traffic scheme for delivery f. deliver identified minor traffic works and signing and lining work		Traffic/Transport Group prioritisation meeting in April/May to bring recommendations to June 2016 NP meeting short list of potential schemes drawn up – will be brought for decision at December 2016 NP meeting
g. Pen Park/Charlton Road crossing improvements		delivered
h. influencing improvements of poor/unstable road surfaces: Doncaster Road, Southmead		Highways Maintenance will co-ordinate the ‘crack and seat’ treatment to Doncaster Road around the installation of the two crossings will still work in synchronisation with Doncaster crossing delivery
5.2 Improve parking at Crow Lane Shops		
a. maximise parking improvements which 20mph scheme delivers at Crow Lane shops		An echelon parking design has been put forward. But it raises road safety issues. To solve them would either mean getting rid of the parking on the opposite side of the road (which would overall reduce parking) or narrow the road, which will affect traffic flow and capacity

6. Housing, Planning and major projects

Description of works	Est cost	Update
6.1 Support the work of the BS10 Parks and Planning Group to engage residents and developers in constructive dialogue on new developments in the NP area		
b. Develop a clear 'working protocol' setting out how the working relationship between the NP and the BS10 Group		Still to deliver – to July BS10 meeting
6.3 Work with the Southmead Community Plan delivery team to help develop the housing actions in the Plan		
a. work closely with the BS10 Group to help residents stay informed and influence the development of the Dunmail site in Southmead		NPC attending Dunmail Lettings policy meeting, 15th June 2016

7. Health & Wellbeing

Description of works	Est cost	Update
7.1 Support projects and activities which enable local people to improve their health and access support services effectively		
a. continue links with 'Long Live Southmead' Health Promotion work – annual update to NP		NPC proposes invitation to September NP to update Recommend to December 2015 NP meeting – ask to March 2016 NP meeting (Agenda too full for December). Health Promotion team is recruiting for posts recently made absent due to staff moves in their service re-organisation. Wait until their team is stabilised to invite for update September NP meeting suggested
b. Set up a 'Health and Wellbeing' event in Henbury/Brentry to develop ways of improving support for residents in Henbury/Brentry around health and wellbeing		September update on Long Live Southmead can help shape planning for the Henbury/Brentry event in Spring/Summer 2016 Start development in January to follow from Henbury/Brentry Community Plan Move to Autumn in order to engage Public Health

Description of works	Est cost	Update
		team in supporting

8. Crime and Community Safety

Description of works	Est cost	Update
8.2 Anti-Social Behaviour: To use Forums to identify Anti-Social Behaviour to task Police and agencies to address community concerns and report back		
a. report via Forums as issues arise		Continuation of Arson incidents: This has prompted a joint piece of work between Police and Fire Service; they've identified a pattern but not yet perpetrators – there have been no reports in recent weeks but this project will continue and report back to Forums and the NP

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9 March 2016 Neighbourhood Forums

Neighbourhood Forum	Update
Henbury/Brentry – Weds 1 st June 2016	24 residents attended; Update on Wellhay and Brentry dementia care plans; Latest at Henbury Centre; Flood Management at Henbury Ford; plans to deliver actions on verge parking in Knole Lane and Police Updates
Southmead – Thurs 2 nd June 2016	16 residents attended. Updates on Southmead Town Centre Vision; Thank you to Jenny Smith for her service as Ward Councillor; latest on Dunmail site development (see dunmail@unitedcommunities.org); improvements to BCC Customer Service in pipeline; Fonthill Flood Risk proposal; Police and Councillor updates

Reports from both Forums are posted at <https://www.bristol.gov.uk/people-communities/henbury-brentry-and-southmead-neighbourhood-forums>

4. Citywide Wellbeing Review

4.1 The Neighbourhood Management team is conducting a review of the Wellbeing Fund application process in order to:

- Ensuring that enough information is given to the NP in order for them to make good decisions
- To make the process simpler for the applicant
- To reduce the administrative needs of small grants process

4.2 The NP is asked to put forward one person from our appraisal working group to join a citywide working group to look at future Well Being applications

Recommendation: That the NP agrees a representative to this working group to support this initiative

5. Citywide NP event: Wednesday 20th July 6.30pm, Central Library, Bristol

5.1 The NP is asked to attend this event and to decide how we want to contribute within the following city-wide themes which reflect common priorities across the city's NPs:

- Environment – litter, graffiti, fly tip, ASB, nuisance parking
- Parks
- Community buildings and assets
- Employment
- Facilities & activities for young people
- Transport
- Health
- Community cohesion

5.2 Each session will be 20 mins long and there are 3 or 4 slots available. **See Appendix 5**

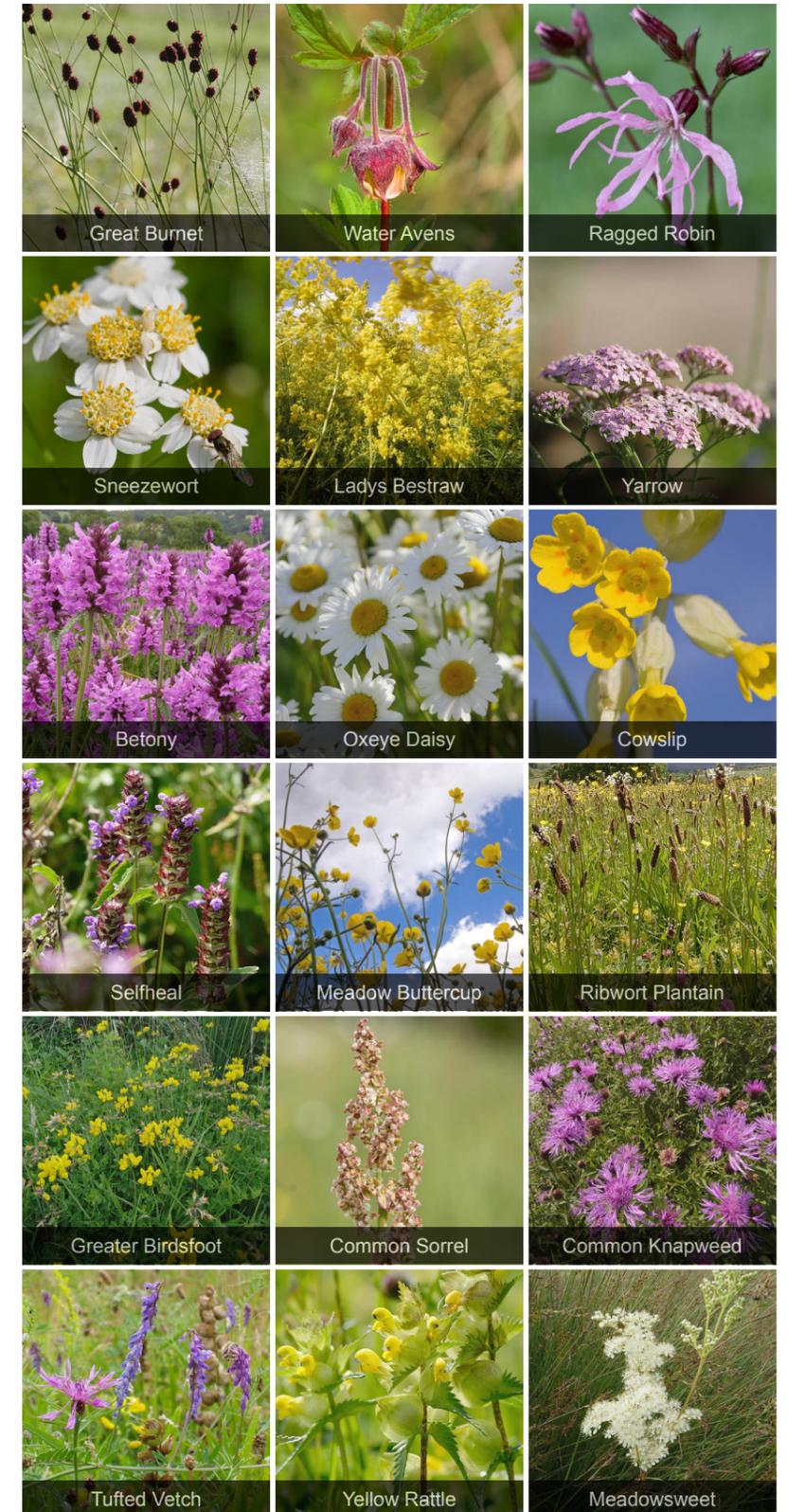
Recommendation: That the NP decides if we want to present any good practice or shared conversations on any of the above priorities, who wants to do this and any support they want in preparing for it.



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PLANTING PALETTE

(WILDFLOWER MIXTURE FOR WETLANDS)



- KEY**
- ① Offtake from existing drainage ditch
 - ② Existing footpath
 - ③ Weirs
 - ④ Outflow to existing sewer network





Reply to Matthew Sugden
Telephone 0117 9223211
E-mail matthew.sugden@bristol.gov.uk
Our ref Fonthill Park flood scheme

Date 19th April 2016

Dear Henbury, Brentry & Southmead Neighbourhood Partnership

Re: Fonthill Park

I write to inform the Henbury, Brentry & Southmead Neighbourhood Partnership of a scheme proposed in Fonthill Park, Southmead that the Partnership is likely to have in interest in. You may already be aware that Stanton Road is an area at risk of surface water flooding and has suffered from various flood incidents historically, most recently in November 2012. Since that event, we have successfully secured funding from the Environment Agency to reduce flood risk in this area, and following the approval of our project appraisal in 2015 we have now produced outline designs for the delivery of a scheme in the 2016/17 financial year.

The proposed scheme utilises Fonthill Park to store excess flood water when the capacity of the existing drainage system is exceeded in order to reduce the risk of this water flooding the road and properties. It also includes biodiversity and aesthetic improvements to the park by introducing wildflower meadow areas that will provide an attractive space to use during dry weather conditions.

We are working with the neighbourhood co-ordinator Keith Houghton to ensure that relevant groups have an opportunity to see the outline designs and influence the final design prior to implementing the scheme. However we also wanted to raise this with the Partnership because we are aware of the NP Plan which includes an action to explore the potential sale of Fonthill Park for development. There is an obvious conflict with these plans, however it is worth noting that Fonthill Park itself is an area that floods naturally and therefore is inappropriate for development unless significant, and prohibitively costly mitigation measures were put in place. Because of this, and the improvements to the park that our scheme will provide, we feel that using the park as we propose should be preferred over its sale for development.

We realise that this does require sharing of information on our scheme and why we think it's a legitimate mitigation which justifies it superceding the existing NP

Strategic City Transport Adam Crowther
Brunel House Service Manager
St Georges Road Strategic City Transport
Bristol BS1 5UY

Website
www.bristol.gov.uk

aspiration.

We are proposing the following communication activities:

- Attendance at the Southmead Neighbourhood Forum on 2nd June
- Attendance at the BS10 Parks & Planning Group and any Southmead NP Plan review events relating to Parks/Open Spaces
- If requested, attendance at the NP meeting on 28th June.

Is there any comment or input which the NP would want to make? We are hoping to start the work on site in August 2016

Yours sincerely



Matthew Sugden
Flood Risk Officer
Bristol City Council

Our vision:

The Henbury, Brentry & Southmead Neighbourhood Partnership brings together all the residents, local organisations, businesses and service providers in our area to develop effective, workable, innovative and practical improvements to our neighbourhoods

by:

- **Supporting the effective delivery of the Southmead Community Plan and the Henbury and Brentry Community Plan**
 - delivering improvements directly using the resources it has and bringing in new resources
- bringing residents, local organisations and services together in creative and enjoyable ways to create positive improvements
- listening to residents to identify and address local problems and support their aspirations for their neighbourhoods
 - engaging all the different sections of the community in its work
 - supporting the neighbourhood to be well-informed with good quality, clear information

Background

Henbury, Brentry and Southmead Neighbourhood Partnership is situated in the North West at the edge of the city of Bristol. The 2011 census describes a resident population of 22,655. 80.3% are White British; 5.8% are White Other (4.5% from EU countries); 14% of the population is Black and minority ethnic. Three Lower Super Output Areas (LSOAs) in Henbury and Southmead are in the lowest 10% in England in terms of multiple deprivation; a further 7 LSOAs out of the 13 which make up the NP area are in the lowest 30% for multiple deprivation. The NP brings together three neighbourhoods in effect: Henbury, Brentry (which has an identity of its own) and Southmead. Each has its own issues, assets, community organisations and networks and histories. They have worked together within the Neighbourhood Partnership structure since 2008/9. **The Ward Boundaries changed in May 2016 to expand the Henbury & Brentry Ward to take in the Charlton Mead area which was formerly in Southmead; and the add the eastern part of Westbury-on -Trym (Badocks Wood; Henleaze Swimming Lake; Lake Road, Comb Paddock, Clover Ground) to Southmead (see 2016 Ward maps on page 6)**

Purpose

This plan will give a full picture of the work the Neighbourhood Partnership can deliver, influence and support over the next 3 years 2015-18, as well as work it aspires to deliver if resources become available. The Plan has been developed from issues which have been raised through local consultation, at Neighbourhood Forums and events. The Plan:

- Prioritises work and projects using resources – funding; staffing; BCC and other services - at its disposal
- Sets out the key issues of community concern which residents want to improve and influence and aspirational work and projects to support the quality of life and aspirations of the neighbourhoods – with a strong focus on supporting the aspirations in the Southmead and Henbury/Brentry Community Plans. Some will need additional resources in order to be delivered
- The Plan will be reviewed annually

Where possible the Plan links local priorities and projects which contribute towards delivery with the themes of the Mayors corporate plan for Bristol.

Neighbourhood Partnership –

The Neighbourhood Partnership has a minimum of four formal Partnership and Committee meetings annually where decisions on any devolved budget are made by the Committee of local ward Councillors and by the full Partnership membership on wider issues not related to the spending and allocation of any Bristol City Council-devolved funds.

Four Neighbourhood Forums are held in each ward over the year. These are open meetings where community information is shared, concerns gathered and updates on actions agreed at previous forum issues updated. Residents from the area are encouraged to attend through publicity in the local community newsletters, mailings, flyers, by email and through letter drops.

The Neighbourhood Partnership currently has several formal sub-groups: Wellbeing Assessment Panel and a Traffic & Transport sub-group. In addition the NP works closely with existing independent resident groups, such as the BS10 Parks & Planning Group and the Henbury/Brentry SEARCH and Southmead Estate Agreement environment/streetscene groups; the Henbury and Brentry Community Council and the Southmead Steering Group. This Plan proposes a Governance review to consider what structure is best suited to deliver the work programme set out in it and to respond to developments within the neighbourhood such as the new Southmead Community Plan and the impending Ward Boundary Review which is due to report in May 2015.

The Neighbourhood Partnership makes Wellbeing Grants available to deliver work against the priorities set out in its Plan. The Partnership also adds value by managing other external funding such a Green Capital within the neighbourhood.

Evidence

- The Plan sets out both qualitative and quantitative data and evidence to show where the need arises and why the priority is included.

Neighbourhood Partnership Resources

People

- Neighbourhood Partnership Coordinator (18.5 hours per week)
- Neighbourhood Officer (18.5 hours per week)
- Community Development (4 hours per week)
- BCC Neighbourhood Management Team with Streetscene Enforcement & Community Development contributing to specific pieces of work
- Local ward Councillors, Neighbourhood Partnership members; Henbury/Brentry & Southmead community groups and resident groups

Funding

- Devolved budget annually allocated includes Highways, Wellbeing and Clean and Green budgets 2014/15 budget was **£119,447**
- Section 106: this is money that developers pay to the council to offset negative impacts of their developments. A Section 106 Agreement is a legal document that specifies how money is spent. Some S106 funds are devolved to the Neighbourhood Partnership for decision by the Councillors.
- CIL or Community Infrastructure Levy allows local planning authorities to raise funds from developers who are undertaking new building projects in their area. The funds raised will go towards infrastructure that is needed to support the growth of the city, such as schools and transport improvements. 15% of CIL contributions raised in the NP area are devolved for
- Other funds which are allocated to the Neighbourhood Partnership for consideration such as Bristol Green Capital

Partners

The Neighbourhood Partnership works together with others to develop a rounded approach to neighbourhood working. These partners bring in expertise, funding, staff or all three. These partners include but this list is not exclusive:

- The wider Bristol City Council family such as Estate Management, Highways, Parks and Public Health
- Other Public bodies such as the Police and the Fire Service
- Voluntary and community organisations
- Registered Social landlords
- Charities
- The Business Community
- **RESIDENTS** of Henbury, Brentry and Southmead

Making Contact

Information about Henbury, Brentry and Southmead Neighbourhood Partnerships can be found at: <https://www.bristol.gov.uk/people-communities/henbury-brentry-and-southmead-neighbourhood-partnership>

Henbury/Brentry & Southmead Neighbourhood Partnership Co-ordinator: Keith Houghton e-mail: keith.houghton@bristol.gov.uk tel: 0117 922 2135

Summary of Themes and Priorities

A	<p style="text-align: center;">Active Citizenship, Equalities and Community Cohesion (BCC Corporate Plan: 'Addressing Inequalities; Active Citizens ; Empowered City')</p>
<p style="text-align: center;">Priority: Engaged, active residents; including everyone in the community and bringing diverse communities together</p>	
B	<p style="text-align: center;">Community buildings and facilities (BCC Corporate Plan: 'Building Successful Places')</p>
<p style="text-align: center;">Priority: Communities with sustainable, thriving facilities which meet the needs of all community members</p>	
C	<p style="text-align: center;">Families, younger & older people. (BCC Corporate Plan: 'Vibrant Bristol'; 'Healthy and Caring Bristol')</p>
<p style="text-align: center;">Priority: NP will support activities for all sections of the community.</p>	
D	<p style="text-align: center;">Environment: Streetscene; Parks & Open Spaces; Green Capital (BCC Corporate Plan: 'Vibrant Bristol'; 'Global Green Capital')</p>
<p style="text-align: center;">Priority 1: The NP area's streets and public places are clean and attractive</p>	
<p style="text-align: center;">Priority 2: Parks and Open Spaces are good quality and well-maintained</p>	
<p style="text-align: center;">Priority 3: More sustainable neighbourhood</p>	
E	<p style="text-align: center;">Traffic and transport – Keep Bristol Moving (BCC Corporate Plan: 'Keep Bristol Moving')</p>
<p style="text-align: center;">Priority 1: Improve Problem Parking</p>	
<p style="text-align: center;">Priority 2: Influencing how the new Sth Glos neighbourhoods impact on our NP area</p>	
<p style="text-align: center;">Priority 3: Support Residents to influence Public Transport services</p>	

Priority 4: Deliver better Highways infrastructure

Priority 5: Less speeding

F

Housing, Planning and major projects

(BCC Corporate Plan: 'Building Successful Places'; 'Empowered City')

Priority 1: Our communities increase their voice and influence on how their neighbourhoods develop

G

Employment, training and economic development

(BCC Corporate Plan: 'Addressing Inequalities; Active Citizens ; Empowered City)

Priority 1: Local people benefit from a thriving economy

H

Health & Wellbeing

(BCC Corporate Plan: 'Healthy and caring Bristol')

Priority 1: Support local people to live healthy lives

I

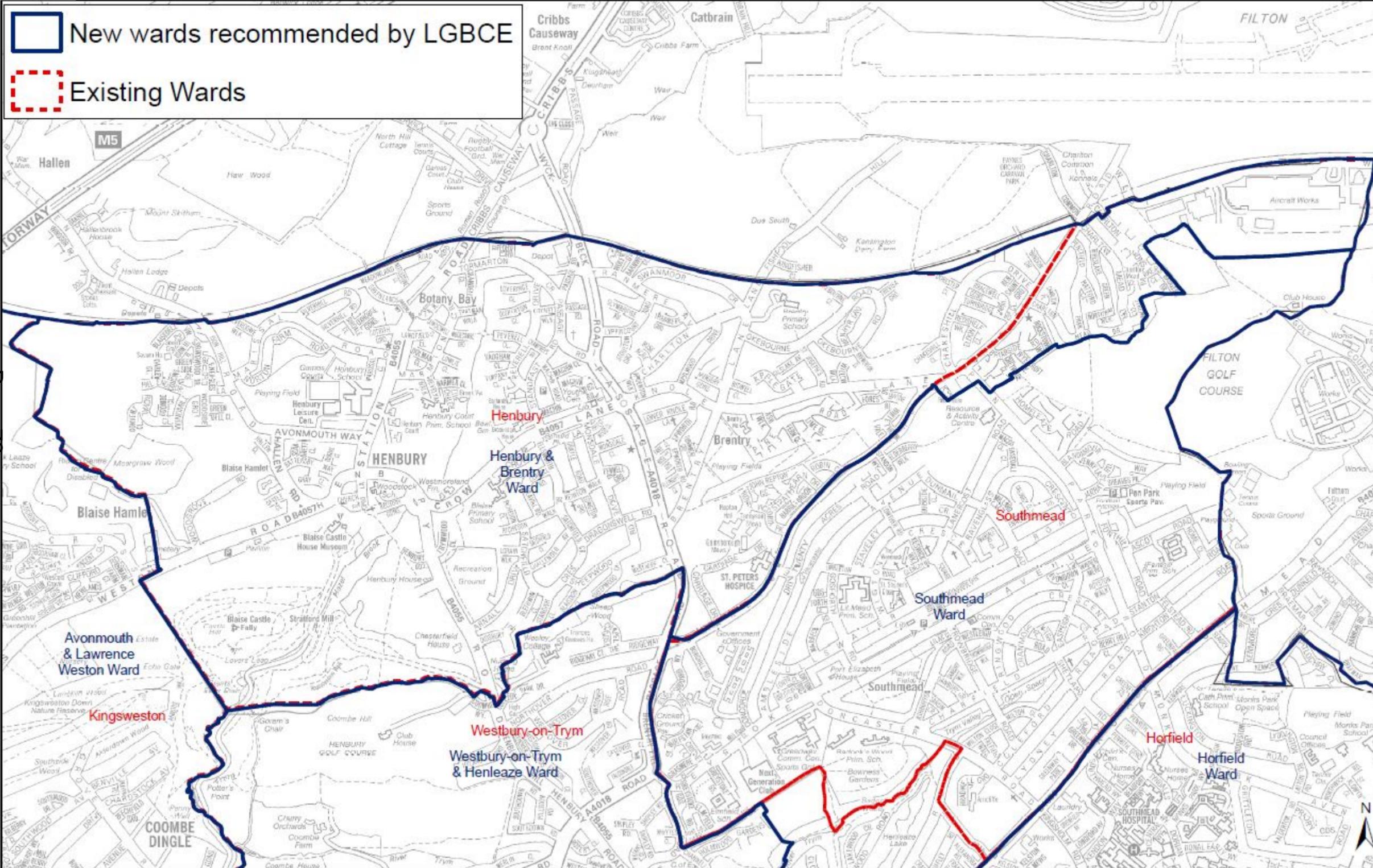
Crime and Community Safety

(BCC Corporate Plan: "Healthy and Caring Bristol')

Priority: Crime and fear of crime is effectively addressed



Henbury & Brentry Ward



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A. Active Citizenship, Equalities and Community Cohesion

Theme	Priority (what we want)	by doing - local priority	evidence of need (and base line if known)	activity/project detail	Order of priority	type of intervention	funds required	Resources needed	lead Person	timescale (year and month)	performance measure	Engagement who (to engage) how when	
A. Active Citizenship, Equalities and Community Cohesion	Engaged, active residents; including everyone in the community and bringing diverse communities together	<p>Activity 1: Assist the co-ordination and delivery of the Southmead Communication plan and the creation of a Henbury/Brentry Communication Plan. Improved communication between service providers and the community, including improved traditional routes (notice boards, newsletters) and social media to increase engagement in the NP and wider community</p>	<p>QoL 2013 – Neighbourhood Getting Better: Bristol average is: 20.4%. Southmead: 19.7%; Henbury/Brentry: 26.6%. However, the Southmead Survey recorded 28.7% consider it's getting better.</p>	a. Work with Southmead Community Plan Communication group to develop and deliver co-ordinated communication in Southmead	1	Community Dev & Marketing/Communication	Yes -	Southmead Communication worker; website & app; communication group	NPC & S'mead Comm. worker	June 2016 – March 2017		Linking NP communications to Southmead Webpage and app. Develop NP facebook page and engage with 500 users per year. Look at any existing social media in H&B and work towards promoting NP through this channel.	
			<p>QoL 2013 – Satisfaction with the Neighbourhood: Bristol average: 83.9%; Southmead: 79.4%; Henbury/Brentry: 81% However, the Southmead Survey recorded 92% rating Southmead good or average.</p>	b. Set up a Henbury/Brentry Communication group to deliver improvements on existing communication and information sharing; Link NP communication into existing networks		Community Dev & Marketing/Communication	Yes -	H&B newsletter group; NPC; NO; H&BCC; H&B VCS/Community Groups; statutory service providers; Equality groups	NPC	Autumn 2016 – Autumn 2017			
			<p>In Southmead Survey, 35% of respondents thought 'Good community events' affected people's health most positively.</p>	c. Develop NP Facebook page and social media, with identified residents as editors in place and building communication network		Community Dev & Marketing/Communication		NPC; NO; H&B residents & NP members	NO	Autumn 2016 – Autumn 2017			Write and share four articles per year with the H&B Newsletter and the Mead Newsletter based on casework
			<p>Negatives in our NP</p>	d. Priority for NP Wellbeing Fund– advertise Wellbeing Fund widely		Funding; Marketing/communication		NPC; H&B community groups;	NPC	ongoing			Social media marketing;

		<p>Activity 2: Support the delivery of the Community Plan in Henbury/Brentry in increasing engagement</p>	<p>area: QoL 2013: people who never talk to extended family and wider circle of friends: Bristol average: 3.7%. Southmead: 6.7%; Henbury/Brentry: 6.6%</p> <p>QoL 2013: respondents who feel they belong to the Neighbourhood: Bristol average: 63.9%. Southmead: 58.1%; Henbury/Brentry: 45.8%</p>	<p>H I G H</p>	Community Dev & Marketing/Communication	NM budget	NPC & NO; NP residents/Councillors; local community orgs/infrastructure: SDT; Henbury & Brentry Community Council; BCC Community Development	NPC & NO	Summer 2016 – Dec 2017		Resident/Community organisation group – 15
			<p>Residents who feel they can influence decisions has contradictory evidence: QoL 2013: Bristol average: 26.9%. Southmead: 29.9%; Henbury/Brentry: 26%</p> <p>The Southmead Survey, however, records 23% of residents feeling able to influence decisions that affect their local area – below the Bristol average.</p>								
			<p>Southmead Community Plan prioritises creation of a communication and engagement programme, with lots of residents unaware of what is happening locally.</p>								

A. Active Citizenship, Equalities and Community Cohesion

			The Henbury & Brentry Community Plan 2016 identifies this as a priority									
Engaged, active residents; including everyone in the community and bringing diverse communities together	<p>Activity 3: Support residents to influence decisions and service provision through the NP, in particular to increase the engagement of minority or more marginalised communities (including Equalities communities – young people; older people; disabled people; Eastern European and newer BME communities)</p>	<p>QoL 2013: ‘Who agree they can influence decisions that affect public services they use’ Bristol average: 21.1%. Southmead: 34.5%; Henbury/Brentry: 22.8%</p> <p>This makes Southmead the highest rated ward in the city; however, the Southmead Survey result needs to be borne in mind (23%) from a much larger sample.</p> <p>Southmead Survey: participation in Neighbourhood Partnership/Forums was the highest recorded route to influence life in Southmead (38%). This needs to be built on in the coming years.</p> <p>Boundary Commission changes and new ways of</p>	a. Focus on engagement of young people, BME and disabled people and increase attendance at Forums and with NP consultation	M E D I U M	Community Development	NM budget & staff	NPC; NP members and Councillors; Comm. Dev. LPW; Youth Cabinet; VCS youth groups; schools/school councils	NPC	ongoing		<p>Engagement opportunities at the Southmead Festival July 2016/2017 and the H&B Funday August 2016/2017</p> <p>Engage and gather 60 - 100 opinions from each event</p> <p>Goram Fayre July 2016</p> <p>Online surveys (parks priorities)</p> <p>1,200 meaningful engagements April 2016 – March 2017</p>	
			b. include evidence of resident influencing/consultation activity and how it's informed NP work in all NP proposals and papers		Governance ; Influencing	NM staff	NPC & NO; BCC services	NPC	On-going			
			c. to develop engagement process to embed young people's input and influence in NP work		Governance & Consultation	NM budget & staff	NPC; NO & CD; NP residents and Councillors; marketing/publicity distribution; venue	NPC	Summer/Autumn 2016			
			d. Review role and delivery of Neighbourhood Forums and engagement in light of social media developments and new boundaries		Governance & Engagement		NM staff, NP residents, Councillors NO;	NO	Autumn 2016 – March 2017			

		Activity 4: Review membership structure of the NP in light of new boundaries to ensure residents and community groups are well represented	organising for Henbury/Brentry and Southmead, with the Southmead Community Plan going forward and a Henbury/Brentry Community Action Plan and new areas potentially coming into the NP scope means a review makes sense.	a. Set further NP Governance meeting to consider NP membership recommendations and Sub-Group structures to take to December 2016 NP at latest	LOW	Governance	NM budget for venue	NPC; NO & CD; NP residents and Councillors;	NPC	July & November 2016		Current NP members and Community Plan members
		b. Implement approved developments by March 2017 NP meeting		Governance		NM staff	NPC; NP residents and Councillors;	NPC	March 2017			
		Activity 7: Develop an Equalities Action Plan as part of the NP Plan – to be agreed at the December NP 2016 (include Community Cohesion)		a. Hold further NP Equalities learning event Autumn 2016 to develop produce Equalities Vision and activities plan to bring to NP December meeting for approval and inclusion into NP Plan	LOW	Training & Community Development and delivery	NM budget	Trainer; NPC & NO; NP members and councillors; wider H,B & S community groups – BS10; H&BCC; Community Plan groups; SDT	NPC	September/October 2016		Link to H&B and S Community Plans – 20 engaged

Theme	Priority (what we want)	by doing - local priority	evidence of need (and base line if known)	activity/project detail	Order of priority	type of intervention	funds required	Resources needed	lead person	timescale (year and month)	performance measure	Engagement who (to engage) how when
B. Community buildings and facilities	Communities with sustainable, thriving facilities which meet the needs of all community members	Activity 1: Bring together Bristol City Council, community groups and residents to explore options on how meet the need for	The Henbury and Brentry Community Conference 2015 logged 'improved community space' as its highest priority Southmead Survey: records that 33% are satisfied with the	a. Hold an exploratory event with all key partners to look at the demand and opportunities to improve community space provision in Henbury/Brentry	HIGH	Community Development; Influencing	? CIL; external funding	AM; library service; NPC; Councillors; H&BCC; Henbury Social Club; BCC Property; residents	NPC; Councillors	Summer 2016		Advertise work via social media & NP contacts. 20 residents engaged

B. Community buildings and facilities	improved community space in Henbury/Brentry	physical standard of existing community buildings; 25% not satisfied with 42% not expressing an opinion; The Southmead Community Plan notes: 'many buildings are old and in poor condition, have limited disabled access and are expensive to run' Researching the development of a new community building on the 'Greystoke Strip' is a key action	b. Agree key steps and report back to NP to seek approval to deliver work programme to deliver	HIGH	Community Development; Influencing; Planning	NM staff	NPC; NP decision		September 2016			
			Activity 2: Support the development of the Greystoke Strip in Southmead to explore options on how this can meet the needs for better quality, sustainable community space in Southmead – link to BCC Library review		a. Ask Greystoke Strip Group to define what support the NP could offer to support development plan – report back to NP future work programme	Community Development; Influencing; Planning	NM Staff;	AM; NPC; SDT; SCP	NPC	Summer 2016		
					b. share information about relevant funding opportunities –	Research and Funding information	NM Staffing	NPC; SDT;	NPC			
					c. Support the setting up of a Southmead Community Building Network	Influencing & Delivery	W/being funding? External funding? Fourteen?	NPC; SDT; SCP; Southmead community organisations	AM & NPC	2017		
		c. Priority for NP Wellbeing Fund– support development of community buildings	HIGH	Funding & Marketing /Communication	Wellbeing Fund	NPC; Wellbeing Assessment Panel	NPC	From April 2015 – Dec 2017				
	Activity 3: Support funding bids to bring in funds to improve Community Facilities in Southmead & Henbury/Brentry	a. Set up Working Group to explore options for use of NP Budget to employ a Fundraiser to support identified NP/Community Plan priorities		MEDIUM	Influencing	BCC Sale receipts	NPC; SDT; H&BCC; Southmead Community Plan Group; H&B Community Plan Group; BS10 Parks & Planning; Southmead Town Centre Group	AM	Summer 2016		20 key stakeholders	
		b. influencing BCC to support through financial investment from sale of land and co-location of services to support	Research and delivery		External funding	AM; NPC; H&BCC; SDT; NP Councillors; BCC Property	NPT	June 2016 – Dec 2017				

				sustainability of buildings- continue to lead within City								
		Activity 4 Support local residents to understand and use powers available to them such as Community Asset Transfer; Community Right to Buy	QoL 2013: 'Who agree they can influence decisions that affect public services they use' Bristol average: 21.1%. Southmead: 34.5%; Henbury/Brentry: 22.8% This initiative would tend to increase this measure.	a. Share information about powers available to communities at all Forums b. hold an 'Assets of Community Value' listing event in each ward to identify key sites to support Community Right to Bid	L O W	Influencing; Community Development	NM budget;	NO; NPC;	NO	Spring 2017		
						Community Development	NM budget;	NO; NPC; NP residents and Councillors; Forum residents; Young People via youth services; H/B & S community organisations		Summer/Autumn 2017		

Theme	Priority (what we want)	by doing - local priority	evidence of need (and base line if known)	activity/project detail	Order of priority	type of intervention	funds required	Resources needed	lead person	timescale (year and month)	performance measure	Engagement who (to engage) how when
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C. Families, younger & older people.	NP will support activities for all sections of the community.	<p>Activity 1. Increase activities and events for young people</p> <p>Southmead Survey: Rated 'activities for children': Good: 13%; Average: 26%; Poor: 25%; 'activities for teenagers': Good: 9%; Average: 18%; Poor: 30%.</p> <p>'Increase activities and events for young people' was the highest rated activity in the Henbury/Brentry Community Conference Families/Working age workshop</p>	a. Set as Priority for NP Wellbeing Fund	HIGH	Funding & Marketing /Communication	Wellbeing Fund	NPC; Wellbeing Assessment Panel	NPC	From April 2015		
			b. Support delivery of some 'playing out' schemes in streets in Henbury/Brentry & Southmead		Community Development	W/b grant or external grants	BCC Playing Out team; CD/NO support; local residents	CD	Spring/Summer 2016/17		Self identified; via CD work; social media
			c. influence the development and delivery of LPW services and other young people's activities		Influencing; Planning and co-ordination	NM staff	NPC; CD; LPW; BYL; WISH; HAPPY; S'mead Youth Centre; Kids Co; Councillors; residents and H/B & S community organisations; Youth Mayors	NPC; CD	Summer 2016 – March 2017		Young people; youth providers; schools; parents; newsletters & social media/events
C. Families, younger & older people.	NP will support activities for all sections of the community.	<p>Activity 2. Support activities which reduce isolation and increase social activities for older people</p> <p>"It is thought that 10-15% of older people feel lonely "often" or "always". " Bristol Ageing Better</p> <p>Southmead Survey: Rated 'activities for older people': Good: 16%; Average: 23%; Poor: 16%;</p> <p>Bristol Ageing Better project is starting in Henbury/Brentry & Southmead as priority areas Henbury/Brentry has higher than Bristol average of residents aged 65+ at 17%;</p>	a Priority for NP Wellbeing Fund	HIGH	Funding & Marketing /Communication	Wellbeing Fund	NPC; Wellbeing Assessment Panel	NPC	From April 2015		
			b. support Southmead community to find out about the option of taking forward the DERiC older people's community support programme		Community Development	NM Staffing	CD; NO; NPC; DERiC; SDT Volunteer Co-ordinator	CD	Summer Autumn 2016		Older People through housing; general population through Mead and social media – engage 15

Priority (what we want)	by doing - local priority	evidence of need (and base line if known)	activity/project detail	Order of priority	type of intervention	funds required	Resources needed	lead person	timescale (year and month)	performance measure	Engagement who (to engage) how when
		Southmead is 15%. Bristol average is: 13%	c. explore potential to grow the RSVP volunteer programme in H/B & S to support older people with transport	M E D I U M	Community Development; Volunteering	BAB funding	CD	CD	April 2015 – Dec 2016		Older people's groups in H/B
NP will support activities for all sections of the community.	Activity 3. Support activities which provide social and recreational events for families	Support delivery of social and recreational events for families: high priority at Henbury/Brentry Community Conference 2015 Southmead Survey: Support for lone parents: Good: 7%; Average: 16%; Poor: 12%; Places to socialise: Good: 13%; Average: 30%; Poor: 37%;	a. Priority for NP Wellbeing Fund	H I G H	Funding & Marketing /Communication	Wellbeing Fund	NPC; Wellbeing Assessment Panel	NPC	From April 2015		
			b. support development of FAST and FAST Friends programmes in all NP primary schools		Influencing; Community Development; Delivery	NM staff	NPC; Councillors; Schools; Fast Friends co-ordinator; SCP	NPC	April/May 2015 – March 2016		Parents through schools, social media
			c. Explore delivery of Playing Out/street events in Henbury/Brentry/Southmead		Community Development; Delivery	Wellbeing? External funding	CD; Playing Out; residents	CD	Summer/Autumn 2015; 2016; 2017		Self-identified streets – engage through Comm. Dev and social media
Activity 4. Connecting our NP area to Bristol	QoL 2013: people who have participated in creative activities in	a. publicising city-wide events within H/B & S	M E	Communication/Publicity	NM staff	NM staff;	NO	ongoing			

		wide events such as the Celebrating Age Festival and ensuring that local people from H/B & S NP area are represented	the last 12 months: Bristol average: 34.7%. Southmead: 25.7%; Henbury/Brentry: 30.6%	D I U M	Delivery & funding	Wellbeing; other external funding	NM staff; SDT; H&BCC; Linkage; other community/resident groups	CD; NO	ongoing			
			In Southmead Survey, 35% of respondents thought 'Good community events' affected people's health most positively		eg. Make Sunday Special; Pride; Celebrating Age; Black History Month; International Women's Day; Green Capital	Funding & Marketing /Communication	Wellbeing Fund	NPC; Wellbeing Assessment Panel	NPC	From April 2015		
			QoL 2013: 'agree people from different background get on well together': Bristol average: 62.2%. Southmead: 65.4%; Henbury/Brentry: 53.3% - low in Henbury/Brentry		c. Make events which engage community and equalities communities with city-wide events a Wellbeing priority							
			Activity 5. Increase support for parents with disabled children		a. establish existing levels of support and how they work and gaps	Research & consultation	NM Staff	CD; existing support agencies; parents & young people	CD	May 2015 – Autumn 2015		
			<u>Southmead Survey:</u> Support for Carers:: Good: 7%; Average: 17%; Poor: 15%		b. develop work to meet identified needs which has greatest impact and influence changes to existing provision and support development of any additional support	Planning/ Design & Delivery & funding	Wellbeing; other external funding	CD; existing support agencies; parents & young people	CD	Autumn 2015 – March 2018		
			26% of young people in Southmead felt support for Lone Parents was poor		c. Set as Priority for NP Wellbeing Fund	Funding & Marketing /Communication	Wellbeing Fund	NPC; Wellbeing Assessment Panel	NPC	From April 2015		
		2011 Census: People who provide unpaid care for 50 or more hours a week: Bristol average: 22.9%. Henbury/Brentry & Southmead: 28.4%		M E D I U M								

		<p>Activity 6. Increase the influence of young people on NP activities and show how they have influenced the final product</p>	<p>There is little direct evidence of levels of young people's influencing currently. 2015-2018 could enable us to gather a stronger evidence base to be able to demonstrate improved influence.</p>	<p>a. influence development of Youth Forum within H/B & S and link with Mayor's Youth reps to agree way of increasing yp influence on neighbourhood development</p>	<p>M E D I U M</p>	<p>Influencing & Consultation</p>	<p>NM staff</p>	<p>CD; LPW; Youth Council members; Emmanuel Chapel</p>	<p>NPC & CD</p>	<p>July 2016 – March 2107</p>		<p>Young people's groups/services; Youth Cabinet; school councils</p>
		<p>Activity 7. Engage older people's voices in all relevant aspects of NP work and evidence how older people have influenced and are reflected in the final product</p>	<p>2015-2018 could enable us to gather a stronger evidence base to be able to demonstrate improved influence.</p>	<p>a. conduct engagement activities with older peoples groups to take forward Older Peoples chapters in both Community Plans</p>	<p>L O W</p>	<p>Influencing & Consultation</p>	<p>NM staff</p>	<p>CD;</p>	<p>CD</p>	<p>From Autumn 2015 – December 2017</p>		<p>Older People's services and community groups</p>

D. Environment: Streetscene

Theme	Priority (what we want)	by doing - local priority	evidence of need (and base line if known)	activity/project detail	Order of priority	type of intervention	funds required	Resources needed	lead person	timescale (year and month)	performance measure	Engagement who (to engage) how when		
Environment: Parks & Open Spaces	The NP area's streets and public places are clean and attractive	Activity 1: Address fly-tipping at identified sites through education/enforcement	QoL 2013: 'have a problem with Fly-Tipping': Bristol average: 52.1%. Southmead: 59.2%; Henbury/Brentry: 59.6%	a. agree key sites to deliver education/enforcement action	MEDIUM	Research/Planning	NM staff and budget	NO; BCC SSE; Police; BCC Housing; Forums; NPC; AM; NDT	NO			Via Social Media and Forums; Community environment groups		
			A priority in the Neighbourhood Working survey	b. deliver interventions; assess impact; learning and report back;		Delivery/enforcement	NM staff and budget	NO; BCC SSE; Police; BCC Housing; Forums; NPC; AM; NDT	NO	Spring 2017				
		Activity 3: Work with community groups and residents to enhance the appeal of streets through wildlife-friendly planting and growing in public spaces	QoL 2013 – Satisfaction with the Neighbourhood: Bristol average: 83.9%; Southmead: 79.4%; Henbury/Brentry: 81% However, the Southmead Survey recorded 92% rating Southmead good or average.	a. Set as Priority for NP Wellbeing Fund	MEDIUM	Funding & Marketing/Communication	Wellbeing Fund	NPC; Wellbeing Assessment Panel	NPC	From April 2015				
				b. Support through Clean and Green Fund – 'wildlife friendly' planting		Funding & Delivery	Clean & Green	NO; BCC Parks;	NO	Spring 2017				
				c. explore interest in Bristol in Bloom competition in H/B & S		Community Development	NM Staff	NO; N Forums; SEA & SEARCH; SCP; BS10 Group; SSG; H&BCC	NO	– Oct 2016		Existing Streetscene groups; social media; newsletters; Park Improvement Groups; BS10		
		Activity 4: Support work of Henbury & Brentry Residents Group & SEA groups to improve streetscene and environment through walkabouts and campaigns, including use of 'Be Proud of BS10' materials	Southmead Survey: people rated cleanliness of streets: Good: 18%; Average: 52%; Poor: 29%	a. support residents to deliver streetscene and environment improvements across the NP area	MEDIUM	Delivery;	NM Staff	NO; BCC Housing; BCC SSE	NO	June 2016– Dec 2017		Existing Streetscene groups; social media; newsletters		
			QoL 2013: Satisfaction with the neighbourhood: Bristol average: 83.9%. Southmead: 79.4%; Henbury/Brentry: 81%	b. support development of the Be Proud of BS0 initiative to build on work delivered in 2015 through local groups and social media		Community development/engagement	Fourteen? External funding	NO; N Forums; SEA & SEARCH; SCP; BS10 Group; SSG; H&BCC & SDT	NO	Summer/Autumn 2016		Existing Streetscene groups; social media; newsletters		
				Activity 1: Develop Parks/Open spaces priorities across	QoL 2013: Satisfied with quality of Parks and Green Spaces:	a. Deliver Parks improvements survey in H&B to identify	HIGH	Planning & Consultation &	NM staff &	NPC; NO; NP residents & Councillors; BCC Parks; BS10 Group;	NPC & NO	Summer/Autumn 2016		Online survey; via community events;

	Henbury/Brentry and review Southmead Parks/Open spaces priorities: identify priority locations for spend of existing NP Section 106 funds/CIL funds	<p>Bristol average: 84.1%. Southmead: 79.7%; Henbury/Brentry: 87.1%</p> <p>‘Satisfied with children’s playgrounds’: Bristol average: 62.8%. Southmead: 55.9%; Henbury/Brentry: 69.8%</p> <p>Southmead Survey: Outdoor play equipment: Good: 16%%; Average: 34%; Poor: 27%</p>	aspirations for Henbury/Brentry parks/open spaces: - - identify use of current and likely NP S106/CIL funding - make recommendations to September 2016 NP meeting	H	Decision	S106 & CIL; BCC Play Fund; external funds	Friends of Parks Groups; Forums; residents and Community Groups				social media; newsletters Community meetings
			b. Review Southmead existing Parks/Open Space priorities and put revised priorities recommendations to NP by December 2016		Consultation & Delivery	NM staff & S106 & CIL; BCC Play Fund; external funds	NO; Comm Dev; BCC Parks; NPC; BCC Parks	NO; BCC Parks	Summer/Autumn 2016	Online survey; via community events; social media; newsletters; Community meetings	
	Activity 2: Support local resident groups/organisations to hold community events in Parks and Open spaces	Southmead Survey: 60% think Parks and Green Spaces affect people’s health ‘most positively’ (second highest rating);	a. Set as Priority for NP Wellbeing Fund	H I G H	Funding & Marketing/Communication	Wellbeing Fund	NPC; Wellbeing Assessment Panel	NPC			
			b. Identify and support groups to build capacity to hold events in parks/open spaces		Research & Community Development	NM Staff	NO; CD; Forums; NP community organisations	NO			
	Activity 3: Support the development of resident Friends of Groups for local parks/open spaces	Southmead survey: 77% of respondents don’t volunteer; 23% do; QoL 2013: ‘volunteer for charity or their local community at least 3 times a year’: Bristol average: 27.9%. Southmead: 29%; Henbury/Brentry: 25%	a. identify existing Friends of Groups and potential residents to support as new Groups – deliver work with up to 2 groups a year	M E D I U M	Research & Community Development	NM Staff	NO; CD; Forums; NP community organisations	NO	ongoing		

	<p>Activity 4: Develop more allotments & community orchards– increase community input into them and work with schools</p>	<p>45 people are listed as on the waiting list for an allotment in Southmead; 5 in Henbury/Brentry.</p> <p>Southmead Survey: Allotments rated: Good: 9%; Average: 18%; Poor: 15%</p>	<p>a. Priority for NP Wellbeing Fund</p>	M E D I U M	<p>Funding & Marketing/Communication</p>	<p>Wellbeing Fund</p>	<p>NPC; Wellbeing Assessment Panel</p>	<p>NPC</p>			
	<p>Activity 5: Access: work with BCC Parks and the Bristol Physical Access Chain Group and local residents to identify how access to parks can be improved</p>	<p>Southmead Survey: Activities for disabled people: Good: 5%; Average: 15%; Poor: 22%</p> <p>Poor access to parks and green spaces was identified within the Southmead Community Plan</p>	<p>a. continue consultation work with disabled people and families to identify key parks/ open spaces to improve access</p>	??	<p>Planning & Consultation</p>	<p>NM staff</p>	<p>NPC; NO; NP residents & Councillors; Friends of Parks Groups; Forums; disabled residents and parents/NP Community Groups</p>	<p>NPC & NO</p>	<p>Across 2016/17</p>		
			<p>b. Deliver access improvements to Badocks Wood and Doncaster Road Park in Southmead through the BCC Parks Access fund; identify further priorities for future work</p>		<p>Consultation; design & Delivery</p>	<p>BCC Parks Access Fund</p>	<p>NPC; NO; BCC Parks; NDT; ; Friends of Badocks Wood; local residents; Police</p>	<p>Summer Autumn 2016</p>	<p>Focus group; community meeting; door to door</p>		
	<p>Activity 6: Identify potential sources of funding to support aspirations which cannot be funded by available NP funds Parks/Opens spaces</p>	<p>Funding from S106 and CIL is limited. External Funding will be needed to deliver upgrades to equipment within H/B & S Parks and Open Spaces</p>	<p>a. use NP Budget to employ a Fundraiser to draw in funding support from external sources, local business, regional and national funds and submit bids/support bids</p>	H I G H	<p>Research & Delivery</p>	<p>NM staff</p>	<p>NPC;</p>	<p>NPC</p>	<p>Summer 2016 – Dec 2017</p>		<p>Working group: 8</p>
			<p>b. explore establishment of Environment Sub-Group to share research and co-ordinate bids – via local groups; via BCC.</p>		<p>Governance & Planning</p>	<p>NM staff</p>	<p>NPC; NO; Parks; BCC SSE</p>	<p>NPC; NO</p>			
			<p>c. report to NP funding activity and outcomes so NP maintains overview</p>		<p>Governance</p>		<p>NPC</p>	<p>NPC</p>	<p>On-going</p>		

<p>D. Environment: Air Quality</p>	<p>Raise awareness of impact of traffic increases on local health and streets</p>	<p>Activity 1 Negotiate with BCC to measure air quality impact of South Gloucestershire new neighbourhoods before and during expansion of</p>	<p>Priority identified in the Henbury & Brentry Community Plan</p>	<p>a. set up exploration with BCC Sustainable City and Pollution control teams to explore options</p>	<p>??</p>	<p>Research & delivery</p>	<p>BCC funding</p>	<p>NPC; Councillors; BCC Pollution Control & Sustainable City team</p>	<p>NPC</p>	<p>Winter/Spring 2016/2017</p>		
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E. Traffic and Transport

Theme	Priority (what we want)	by doing - local priority	evidence of need (and base line if known)	activity/project detail	Order of priority	type of intervention	funds required	Resources needed	lead person	timescale (year and month)	performance measure	Engagement who (to engage) how when
E. Traffic and Transport	Improve Problem Parking	<p>Activity 1: Deliver improvement – including explore how new legislation could be used - around nuisance parking: on pavements, verges; junctions & around schools</p>	<p>Priorities 7 & 8 in 2013 Neighbourhood Working Survey;</p> <p>QoL 2013: Residents with Parking Issues: Bristol average: 6.7%; Southmead: 6%; Henbury/Brentry: 5.7% - lower than Bristol average.</p> <p>Southmead Survey: 'not a problem': 52%; 'a problem': 39%</p> <p>However, specific identified areas around Southmead Hospital, parking on pavements/verges and around schools are identified as hotspots</p>	a. Design and deliver improvements to Knote Lane (H&B) & Greystoke Avenue (S'mead)	??	Planning and delivery	NM staff	NO; Police; Highways and Streetscene Enforcement/ BCC Housing; Schools	NO	June 2016 to September 2016		Door to door; steering group; 200 residents
				b. Review impacts and how effective practice can be taken forward to other priority sites		Learning and Planning and delivery		NPC; NO; Police; Highways and Streetscene Enforcement/ BCC Housing; Schools; Traffic & Transport sub-group	NO	November 2016		
			<p>Activity 2: Support resident communication and influence on improvements to Parking problems arising from Southmead Hospital developments</p>	Southmead Road identified in 2013 Neighbourhood Survey and in Southmead Community Plan	a. Focus on improvements to Parking problems arising from Southmead Hospital developments: regular enforcement; communication with residents and improvement with Southmead Hospital	MEDIUM	Influencing; Communication and delivery/enforcement	NM budgets	NO; BCC Parking; PCSOs/Police; NDT; Southmead Hospital; N'hood Forums	NO; NPC; AM	April 2015 – December 2017	
	Influencing how the new Sth Glos neighbourhoods impact on our NP area	<p>Activity 1: Deliver routes through which local residents/businesses and organisations to influence the delivery of highways/transport schemes arising from the South Gloucestershire New</p>	This is a priority identified in the Southmead Community Plan and the Henbury/Brentry Community Conference	a. Develop a schedule of key decisions/dates which shape highways design with City Transport and programme of events to inform/enable influencing by NP residents	HIGH	Research & Planning	NM staff	NPC; BCC City Transport team; Sth Glos. BS10 Parks & Planning	NPC;	Summer 2016		

	Neighbourhoods north of the Bristol boundary		b. Design and deliver events programme alongside BS10 Group and track impact on schemes delivered and resident satisfaction; Public information event in Autumn 2016		Planning; Influencing and Delivery	NM budget	NPC; BCC City Transport team; BS10 Group; NP	NPC	May/June 2015; 2015/2016/2017 delivery		Public event: 80 people; social media
Support influencing of Public Transport services	Activity 1 Keep watching brief on opportunities to support future delivery of a Henbury Loop rail service, Henbury Station and Park and Ride provision	This is a priority identified in the Southmead Community Plan and the Henbury/Brentry Community Conference	a. Design and deliver events programme alongside BS10 Group & Traffic/Transport group and track impact	??	Planning; Influencing; communication	NM budget	NPC; NP Councillors; Traffic & Transport subgroup; Forums; BS10 Group	NPC	April 2015 across 2015; 2016; 2017		
			b. Publicise information and updates on newsletters/websites/mailings		Communication & Influencing	NM staff	Traffic & Transport subgroup; Forums; BS10 Group	NPC & NO	Across 2015, 2016 & 2017 as needed		
	Activity 2: Create opportunities for the community to influence the development of transport services to access employment, leisure and community services (bus, cycle, road, rail) ('community bus service')	QoL 2013: Residents satisfied with the bus service: Bristol average: 53.3%; Southmead: 66.1%; Henbury/Brentry: 51.3% - Southmead is above average, Henbury/Brentry slightly lower than Bristol average. Southmead Survey: The main problems identified were: Cost of public transport: 43% Cycling facilities: 28%	a. Work with Henbury & Brentry Community Council to support continuation of the Aldi-S106-funded Community Transport service for older people	M E D I U M	Influencing; Funding	External funding;	NPC; H&BCC; Aldi; NP Councillors;	NPC; H&BCC			
			b. Explore how a consistent Community Transport service could be developed and delivered		Influencing		NPC; AM; BCC Passenger Services	NPC	Open – when commissioning re-starts		
			c. Support work arising from the delivery of the Southmead Community Plan around Transport/Traffic/Highways issues		Delivery	NM staff	NPC; SDT; SCP; BCC Highways; NP Traffic/Transport subgroup; BS10 P&P	NPC	May 2015 – March 2018; review March 2016		
Activity 3: Provide opportunities for residents to influence service improvements on public transport: o 508; o 520/18 service; 76 and others which arise	Although in general public transport is rated higher or only slightly less than the Bristol average there are specific issues which are raised in Forums around poor	a. Invite First Bus & BCC Passenger Transport to relevant Neighbourhood Forums to influence and link into BCC service review	L O W	Communication & Influencing	NM staff	Traffic & Transport subgroup; Forums; First Bus; BCC Passenger Services	NPC & NO	Summer 2015 then Across 2015, 2016 & 2017 as needed			

Deliver better Highways infrastructure		services or the loss of services affecting some parts of the NP area. These escalate in importance as they arise	b. develop engagement/communication campaigns as needed to maximise resident influence		Communication; engagement and influencing	NM budget	NO; NPC; PCSOs; CD; residents; First Bus; BCC H Passenger Services; Traffic & Transport sub-group	NO	Across 2015, 2016 & 2017 as needed		
		Activity 1: Deliver agreed identified Local Traffic Scheme & S106 improvements:	Schemes have been identified from existing long list requested by members of the public	a. Delivery of two Doncaster Road Crossing schemes	Delivery	£32,000 NP N'hoo d budget; S106 & LSTF	BCC Highways;	HW Officer	Summer 2016		
				b. Consider improvements to the Henbury Road/Crow Lane junction recommended in report for potential delivery	Planning & Delivery	NP N'hoo d budget & H/L NP s106	BCC Highways; T&T Sub-Group;	NPC & High ways	Summer 2016		
				c. identify 2017 local traffic scheme for delivery for decision at December 2016 NP meeting (linked to Sth Gloucestershire scheme information)	Delivery	NP N'hoo d budget	HW; NP decision; T&T sub-group	HW	Autumn 2016		
				d. deliver identified minor traffic works and signing and lining work	Delivery	NP n'hoo d budget	BCC Highways; T&T Sub-Group; NP	HW	Across 2015; 2016; 2017		
				e. influencing improvements of poor/unstable road surfaces: Doncaster Road, Southmead	Influencing	BCC budgets	BCC Highways delivery	HW	Ongoing		
		Activity 2 Improve parking at Crow Lane Shops	3,000 plus petition developed in 2013; existing Traffic/Transport priority	a. Maintain watching brief around any ways to maximise parking improvements at Crow Lane shops; support	Influencing and Delivery	BCC budget	BCC Highways delivery	NPC	ongoing		

				PROW access to Machin Road parking									
		Activity 3: Publicise opportunities for residents to influence use of NP funds to provide local traffic improvements	QoL 2013: 'Who agree they can influence decisions that affect public services they use' Bristol average: 21.1%. Southmead: 34.5%; Henbury/Brentry: 22.8% NP would want to increase these figures	a. Maintain regular Traffic and Transport sub-Group meetings b. publicise new Traffic Choices and Tracker website c. explore use of social media to share information and increase resident influence on Traffic & Transport issues	L O W	Governance	NM staff budget	NPC; BCC Highways	NPC	Minimum 2 x per year from April 2015			
		Activity 3: Improve cycling and walking facilities using CIL and Section 106 funding	Southmead Survey: 28% identified facilities for cycling as a problem against 23% 'not a problem'; QoL 2013: 'Who go to work by cycle': Bristol average: 8.8%. Southmead: 3.1%; Henbury/Brentry: 4.5%	a. Develop aspirations list through Forums and T&T Group for future action	L O W	Influencing	S106 & CIL	NO; Highways; Forums; Traffic/Transport sub-Group	HW	2016			
Traffic and Transport	Less speeding	Activity 1 Encourage development of Speedwatch volunteers	Priority no. 5 in 2013 Neighbourhood Working research	a. project to review and refresh Speedwatch scheme in H/B & S	??	Volunteering; delivery	Police funding	Police; volunteers; publicity	NO	Autumn 2016			Resident volunteers – 6 – 8. Via NP & community information-sharing; Forums; social media
F. Housing, Planning and major projects	Our communities increase their voice and influence on how their neighbourhoods develop	Activity 1: Support the work of the BS10 Parks and Planning Group to engage residents and developers in constructive dialogue	Southmead Survey: 28% of people responding have participated in BS10 Parks and Planning – second highest level of influencing, after	a. maintain regular updates between BS10 & NP to deliver maximum impact from joint work where needed	H I G H	Co-ordination & Planning	NM staff & budget	NPC; BS10 Group; NP	NPC	Across 2015/16/17/18			

on new developments in the NP area	the NP/Forums (38%)	b. Develop a clear 'working protocol' setting out how the working relationship between the NP and the BS10 Group		Governance	NM staff	NPC; BS10 Group; NP	NPC	Summer 2016		
		c. Set as Priority for NP Wellbeing Fund 2016/17		Funding & Marketing/Communication	Wellbeing Fund	NPC; Wellbeing Assessment Panel	NPC	From April 2015		
Activity 2: NP works with BCC, Sth Gloucestershire and BS10 Group to inform residents and influence way that South Gloucestershire's Cribbs/Patchway New Neighbourhood impacts on Henbury/Brentry and Southmead	Priority identified in Southmead Community Plan and in Henbury/Brentry Community Conference 2015	a. NP receives regular updates from Councillors; BCC and NP Co-ordinator and publicises information widely	??	Communication/information; Influencing		Councillors; NPC; BCC City Transport & Planning	NPC	Autumn 2016		Public event: 80 people; social media
		b. NP works with other NP Neighbourhood Partnerships in the North to influence Sth Glos developments		Planning; Influencing and Delivery	NM budget	NPC; BCC City Transport team; BS10 Group; NP	NPC	May/June 2015; 2015/2016/2017 delivery		
Activity 3: Work with the Southmead Community Plan delivery team and Henbury/Brentry Community Plan Group to help develop the housing actions in the Plan	Southmead Survey: Choice of Housing: Good: 9%; Average: 33%; Poor: 27% Availability of Housing: Good: 6%; Average: 23%; Poor: 29% Housing State of Repair: Good: 10%; Average: 31%; Poor: 27%	a. work closely with the BS10 Group to help residents stay informed and influence the development of the Dunmail site in Southmead	??	Influencing; communication; delivery	NM staff	NPC; BS10 Group; BCC Property/Planning	NPC	December 2016 – Dec 2017		
		b. NPC to liaise with the Action Group of Southmead Community Plan and H/B Community Plan to agree how the NP supports this strand of work and reports back to NP for approval/inclusion in the NP Plan		Influencing; Delivery	NM staff	NPC; SCP; SDT; NP; BS10 Group	NPC	Summer/Autumn 2015		

G. Employment, training and economic development

Local people benefit from a thriving economy

<p>Activity 1: Explore ways to support local shopping centres to thrive</p>	<p>This was a high priority in both Henbury/Brentry and Southmead prioritisation</p>	<p>a. explore with the Southmead Town Centre Project how the NP can support their emerging plans</p>	<p>H I G H</p>	<p>Planning; influencing; learning</p>	<p>NM staff</p>	<p>NPC; Councillors; SCP; SDT; Southmead Town Centre Group;</p>	<p>NPC</p>	<p>Summer 2016</p>		
		<p>b. explore visual improvements through hanging baskets/planter tubs and joint funding with businesses via Clean and Green Fund</p>		<p>Delivery</p>	<p>Clean & Green budget</p>	<p>NO; Forums; Arnside & Crow Lane traders; BCC Economic Development; H&BCC</p>	<p>NO</p>	<p>Autumn 2016</p>		
<p>Activity 2: Explore how employment and skills support services can support H/B & S residents to access/improve opportunities – particularly for young people and older workers</p>	<p>QoL 2013: ‘residents with no educational or technical qualifications’: Bristol average: 23.6%. Southmead: 34.2%; Henbury/Brentry: 26.2%</p> <p>Southmead Survey: 33% of young people (under 18) would like a course on English and Maths</p> <p>2011 Census: Unemployment 16-24: Bristol average: 27.2. Henbury/Brentry: 30.8; Southmead: 30.9.</p> <p>Unemployment 50-74: Bristol average: 15.8; Henbury/Brentry: 19.5; Southmead: 13.9</p>	<p>a. Set as Priority for NP Wellbeing Fund</p>	<p>H I G H</p>	<p>Funding & Marketing/Communication</p>	<p>Wellbeing Fund</p>	<p>NPC; Wellbeing Assessment Panel</p>	<p>NPC</p>	<p>From April 2015</p>		
		<p>b. support setting up of Skills and Advice Fair – initially in Southmead (year 1); explore expanding into H&B (year 2)</p>		<p>Delivery</p>	<p>Wellbeing; Fourteen?</p>	<p>NPC; SCP; SDT; BCC Economic Development; Learning Communities Team; other economy support services</p>	<p>NPC</p>	<p>Summer 2016 onwards</p>		
		<p>c. Explore how BCC Learning City Employment Hub developments can deliver more impact in H/B & S around employment and skills and enterprise services – shape through the new Employment/Enterprise Group</p>		<p>Influencing and delivery</p>		<p>NPC; H&BCC; BCC Economic Development; Learning Communities Team; other economy support services</p>	<p>NPC</p>	<p>Summer 2016 onwards</p>		
		<p>d. Explore ways the new South Gloucestershire developments can meet the need for a 6th Form provision for our NP area</p>		<p>Influencing</p>		<p>NPC; NP Councillors; BCC & South Gloucestershire</p>	<p>NPC; Councillors</p>	<p>Summer 2016 onwards</p>		

H. Health & Wellbeing	Support local people to live healthy lives	Activity 1: Support projects and activities which enable local people to improve their health and access support services effectively	Priority in Henbury/Brentry Community Conference 2015; and in Southmead Community Plan	a. continue links with 'Long Live Southmead' Health Promotion work – annual update to NP	M E D I U M	Influencing;	None	LLS co-ordinator; NP	NPC; LLS Co-ordinator	Annual report – September annually		
			Health data in 2011 Census: Henbury/Brentry & Southmead: People whose day-to-day activities are limited a lot: Bristol average: 8.1%; H/B &S: 11.1%	b. Set up a 'Health and Wellbeing' event in Henbury/Brentry to develop ways of improving support for residents in Henbury/Brentry around health and wellbeing – in particular social prescribing activity		Planning & Delivery	Wellbeing? External	NPC; BCC Public Health; GPs; H&B voluntary groups; CD	NPC	Autumn 2016		
			People whose day-to-day activities are limited a little: Bristol average: 8.7%; H/B &S: 10.4%	c. support community sports clubs and organisation to thrive		Funding		NPC; Wellbeing Assessment Panel	NPC	From April 2015		
				d. Priority for NP Wellbeing Fund		Funding & Marketing/Communication	Wellbeing Fund					
I. Crime and Community Safety	Crime and fear of crime is effectively addressed	Activity 1: Reduce Sale and use of drugs	QoL 2013: 'residents who think drug use is a problem in their area': Bristol average: 26.5%. Southmead: 47.5%; Henbury/Brentry: 41.5%	a. Work through the Neighbourhood Delivery Team (NDT) with police and Housing to press for an action plan to address areas of highest concern. Report back progress through Forums and NP		Influencing and delivery	NDT;	AM; NPC; NDT Action Plan: Police; Housing	AM; NPC	Spring 2017		
			Top priority in 2013 Neighbourhood Working priorities	b. raise issue through Forums and communicate community priority to Police and Crime Commissioner – work with other North NPs together to raise with		Influencing		AM via NDT; Mayoral request to PCC to prioritise drug sale and use in Avon & Somerset; other NPs; Public Health; Southmead Project;	AM; NDT; NPC			
		Southmead Survey: Drug Misuse was the highest factor identified as affecting people's health negatively										
		Activity 2: Anti-Social Behaviour:	Southmead Survey: Crime and Anti-Social	a. report via Forums as issues arise	H I	Reporting and	NM budge	NO; Police; Housing; LPW; NDT	NO;	Quarterly 2015/		

	To use Forums to identify Anti-Social Behaviour to task Police and agencies to address community concerns and report back	behaviour: second highest rated factor identified as affecting people's health negatively. ASB identified as a problem by 41% of residents QoL 2013: 'residents who feel locally ASB is a problem': Bristol average: 28.7%. Southmead: 46.7%; Henbury/Brentry: 46%		G H	Delivery	t			2016		
			b. Report via NDT as they arise		Reporting and Delivery		AM; NDT; NPC	AM; NPC	Monthly 2015/2016		
			c. Request NDT to develop proactive Action Plan around potential Summer ASB risks (mini-motos/motorbikes) and Mischief Night in Autumn		Planning and Delivery		AM; NDT; LPW; BYL & H/B & S community organisations	AM; NPC	Spring annually		
			d. explore potential actions to address problem street drinking in Southmead				NDT; Public Health; Police; Safer Bristol; Arnside businesses	NPC	Summer 2016 – Spring 2017		
			e. Report on plan and impact via Forums and NP		Influencing and Planning	NM budget	NO; NPC	NO	Quarterly 2015/2016		
	Activity 3: To work with local communities, providers to raise the profile of Domestic Abuse and support services for victims and perpetrators (including reporting at Forums)	Southmead Survey: 14% identified DA as a problem; 28% of young people identified DA as a problem. QoL 2013: 'residents who tend to agree that domestic abuse is a private matter': Bristol average: 9.3%. Southmead: 12.5%; Henbury/Brentry: 10% Henbury/Brentry and Southmead report the highest levels of DA in North Bristol	a. Set as Priority for NP Wellbeing Fund	H I G H	Funding & Marketing/Communication	Wellbeing Fund	NPC; Wellbeing Assessment Panel	NPC	From April 2015		
			b. Ask NDT to deliver activities as priority and report back to Forums and NP on progress, including regular Domestic Abuse incidence statistics		Influencing & Delivery		AM; NPC; NDT; Police; Housing; NO; Forums	AM	Quarterly 2015/2016		

I. Crime and Community Safety

Crime and fear of crime is effectively addressed

<p>Activity 4: To work with local communities, providers to raise the profile of Hate Crime and support services for victims and effective action against perpetrators</p>	<p>Southmead Survey: 15% report 'level of racial incidents' as a problem. However, 60% of Black respondents and 25% of Asian respondents identified them as a problem</p>	<p>a. Request NDT to prioritise Hate Crime reporting statistics at Forums to raise awareness and to prioritise action in its Action Plan</p>	M E D I U M	Influencing and Information sharing NM budget		NO; Forums; Police & Police Inspector AM; NM team; NPC; Hate Crime Support Services; Police; Housing; A&K community organisations	NO; PI	Quarterly 2015/2016			
				<p>b. Hate Crime and harassment as Wellbeing Priority</p>	Funding & Marketing/Communication	Wellbeing Fund	NPC; Wellbeing Assessment Panel	NPC	From April 2015		
	<p>Activity 5: Awareness –Raising publicity about First Response services for vulnerable adults</p>	<p>Hate Crime incident to date 2014/15: Henbury/Brentry and Southmead record the highest number on incidents among North NPs: 39 to date (A&K:32; BCR: 29; H&L: 27; H, SB, WoT: 9) QoL 2013: 'residents who feel that disability prevents them from leaving their house when they want to': Bristol average: 7.8%. Southmead: 10%; Henbury/Brentry: 10.4%</p>		<p>a. Include information about services in Forums; newsletters and websites</p>	Information	NM budget	NO; Forums; neighbourhood newsletter; websites	NO	Across 2015/2016		

Key to abbreviations used

NM = Neighbourhood Management	NPC = Neighbourhood Partnership Co-ordinator	PI = Police Inspector	BCC HW = BCC Highways	BS10 = BS10 Parks & Planning Group
NP = Neighbourhood Partnership	CD = Community Development	PCSO = Police Community Support Officers	DB = Devolved Budget	IBFF = Investing Bristol Futures Fund
WS = BCC Waste Services	NO = Neighbourhood Officer	Cllr = Councillors	SDT = Southmead Development Trust	S106 = Section 106 funds devolved to NP for decision
CI = Chief Inspector, Police	NF = Neighbourhood Forum	LPW = Learning Partnership West	H&BCC = Henbury & Brentry Community Council	CIL = Community Infrastructure Levy
NDT = Neighbourhood Delivery Team	BCC SSE = BCC Streetscene Enforcement Team	BYL = Bristol Youth Links	SSG = Southmead Steering Group	SEARCH = Henbury/Brentry SEARCH Group
Parks = BCC Parks/Estates/Landscape	Housing = BCC Landlord Service	LLS = Long Live Southmead, BCC Public Health Promotion project	SCP = Southmead Community Plan	SEA = Southmead Estate Agreement Group

Henbury, Brentry and Southmead NP Plan Delivery Schedule July 2016 – Dec 2017

DRAFT version 1.00 June 2016

NP Plan Theme	July/August	Sept/Oct/Nov/Dec 2016	Jan/Feb/March 2017	April/May/June 2017	July/Aug/Sept/Oct/Nov/Dec 2017
Active Citizenship, Equalities and Community Cohesion	<ul style="list-style-type: none"> Southmead Com Plan Communication support Supporting H&B Communication/Engagement Plan delivery <ul style="list-style-type: none"> NP Governance 				
Community buildings and facilities	Developing Community space in H/B				
Families, younger & older people.	<ul style="list-style-type: none"> Explore increasing Young people's influence Explore development of FAST/Fast Friends with primary schools Explore Bristol Ageing Better (Southmead Older People Support DERiC option) 				
Environment: Streetscene; Parks & Open Spaces; Green Capital	<ul style="list-style-type: none"> H&B Parks/Open Spaces priorities & Southmead Getting Fundraiser in place Verge Parking solutions 				
Traffic and transport – Keep Bristol Moving		<ul style="list-style-type: none"> Hold public event re: Sth Glos traffic/transport developments & impacts Agree 2016/17 & future Highways schemes 			
Housing, Planning and major projects					
Employment, training and economic development	<ul style="list-style-type: none"> Start new Employment & Economy Group & define what it's going to deliver 				

NP Plan Theme	July/August	Sept/Oct/Nov/Dec 2016	Jan/Feb/March 2017	April/May/June 2017	July/Aug/Sept/Oct/Nov/Dec 2017
Crime and Community Safety		<ul style="list-style-type: none"> Set up event for North NPs to influence Police and Crime Commissioner around drug enforcement priorities 			
Health & Wellbeing	Set up H/B Health event				

bristol L YOUTH I N K S



Bristol Youth Links January – March 2016 Summary Update

Area 1 (North)

Avonmouth, Henbury, Henleaze, Kingsweston, Southmead, Stoke Bishop & Westbury-on-Trym

Learning Partnership West, Barnardos & 1625
Independent People

Service Delivery	Target	Actual	Success
Service Targets Jan 2016 – Mar 2016:			
Number of Children & Young People engaging as participants	594	569	96%
Number of Children & Young People engaged in 1:1, closed or targeted groups	178	238	134%

Delivery Examples

The new structure at the Southmead Adventure Playground was completed this quarter along with the new bike track commissioned using the very generous community donations, totalling £20K. The response to these changes has been excellent; it has been wonderful to see children and their families enjoying the varied activities on offer. Attendance reached a peak of over 130 with more people than ever taking advantage of this excellent new provision. The Quality Assurance Team visited a session and commented:

“Again the observed session featured positive working relationships between play workers, children, volunteers and parents and created an atmosphere which inspired children to engage in all the activities on offer. The building and the equipment was well looked after and respected by attendees. The lead worker maintains excellent partnership arrangements which enable the team to offer a rich activity programme to children and young people. Parents present spoke highly of the facility and the staff”.

This quarter three young people from LPW’s Young Carer’s group were shortlisted for one of Bristol’s Young Heroes Awards, the awards celebrate those young people who have overcome challenge and adversity to live life to the full, both for themselves and for others. One of them won the Caring Hero award in recognition for their hard work providing care to a family member.

The Young Women’s group held at Southmead Youth Centre delivered an 8 week female empowerment project focusing on issues such as body image, bullying and sexual health. This project was a direct result of consultation with the young women who wanted to learn more about building confidence as a female in today’s society. The Quality Assurance Team visited a session and commented:

“The staff team execute skill in creating and fostering positive working relationships with vulnerable young women. The setting is an enabling environment which is born out of trust and the young women have clearly benefitted from attending”.

The Peer Support programme delivered in partnership with 1625IP continues to develop well with more than 20 Peer Supporters working with children and young people across BYL provision in Bristol in both 1:1 and group settings.

Success Example

A young man, who was himself trained through the Peer Support programme as a service user, now attends Southmead Adventure Playground to provide 1:1 support to a child with learning difficulties. His support has encouraged the child to attend the playground on his own while his parents get some much needed respite. Without this support, it’s unlikely the child would have been able to access this provision.

LPW also supported a group of young people to secure £500 funding to carry out a project at their newly renovated youth centre in Lawrence Weston. Young people from the open access session on Wednesday evenings completed the application and plan to use the money on an arts project for the common area of the centre.

Individual Successes Outcomes Jan 2016 – Mar 2016:	Achieved
BYL Intermediate outcomes achieved by individual young people (as a result of 1:1 targeted support):	89
Positive destinations (Securing Education, Employment, Training or volunteer placement):	16

BRISTOL CITY COUNCIL

Neighbourhoods Scrutiny Agenda Conference

11th April 2016

Report of: Strategic Director, Neighbourhoods

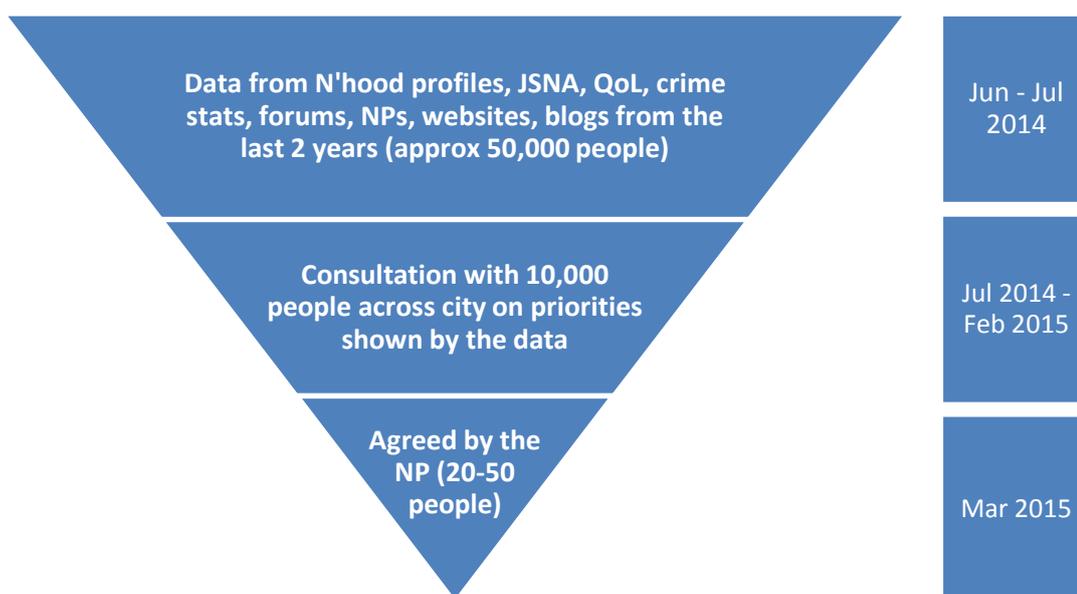
Title: Update on Neighbourhood Partnership Plans – citywide priorities

Ward: All

Officer Presenting Report: Di Robinson / Gemma Dando

Contact Telephone Number: 3521090

Background /context – how were the plans formed?



1. The plans include:

- i. Local priorities that people are doing for themselves independent of BCC
- ii. Priorities that are within the remit of the NPs and they can get on with
- iii. Priorities that are cross cutting / affect more than one NP and require coordinated work across the NPs and the Council and/or other partners

The focus of this update report is on the priorities that are cross cutting and affect more than one NP, with a summary and update on progress for each of the priorities.

2. We identified 8 different cross cutting priorities within the plans which are as follows:

- Environment – litter, graffiti, fly tip, ASB, nuisance parking
- Parks

- Community buildings and assets
- Employment
- Facilities & activities for young people
- Transport
- Health
- Community cohesion

3. This report includes an overview the priority areas under these themes and the work currently in progress. The neighbourhood plans have given the council a coherent and clear narrative about neighbourhood priorities, which is easily understood and digestible by both colleagues and partners. This has enabled neighbourhood priorities to be adopted by programmes and services which are delivering against some of the neighbourhood priority areas, and the neighbourhood management team have been actively seeking opportunities for joint working. Some priorities have had more progress than others, and often this has depended on timing of pieces of work that are already happening, and finding the ideal opportunity for building in neighbourhood plan priorities.

A. Parks

All of the Neighbourhood Partnerships have parks as a priority. The two main areas of work requested by the Neighbourhood Partnerships are as follows:

- Develop joined-up approach for enhancing and improving parks
- Maximising investment and capacity building to deliver sustainable improvement projects

Progress to date

- Review and improvements made to delivery of parks projects, including progressing outstanding projects, delivering available investment in annual budget, and programming in future investment. Lists of active and aspirational projects are available to all NPs.
- Priorities from NP plans are being used every time parks investment is discussed. Parks and Play fund 2015/16 was based on the content of NP plans and the same will happen in 2016/17. Access budget is also using information from NP plans to determine priorities.
- Public meeting took place about how to collectively make decisions, jointly hosted by the Parks Forum and the council, with many NP reps in attendance. This will be a regular thing, and will sometimes be done alongside the parks forum and sometimes separately. The purpose will be to ensure that the council is working with local people to make investment decisions.
- Delivery of parks investment is being reviewed to streamline and accelerate timescales, and to ensure that the design work that NPs do can directly feed into the way that investment is delivered. This will be launched in summer 2016.
- NPs are sharing information about independent funding, and the parks department are using this learning to improve BCC processes so that delivery of externally funded projects in BCC parks is as smooth and straightforward as possible.
- The parks and green space strategy is being updated so that the maps reflect the new investment over the last 10 years and so that it can continue to be used as a guide for NPs.
- Investigations are being started on a “traffic choices” app for parks so that more information is available to neighbourhoods on costs and progress of investment schemes.

B. Environment (litter, graffiti, fly tip, ASB, nuisance parking)

13 of the NPs have the environment as a priority. The main areas of work requested by NPs are as follows:

- Some parts of Bristol suffer from problems with litter, overflowing bins, taking in of emptied bins, fly tipping, and sex and drugs litter. Acknowledging the efforts that have been made to address these using existing capacity and methods, NPs are keen to look at different ways of approaching the issues, such as identified within the new Waste Strategy.
- Stretches of inner city Bristol, as well as numerous other areas, are suffering from an epidemic of graffiti tagging. The size of the problem is such that BCC is unable to systematically address this problem with its existing policy or graffiti removal service, and fully support the enforcement efforts of the police which is command led.
- Dog fouling of footways, parks and green spaces is a problem in significant parts of Bristol. Reductions in the dog warden service mean that there is less capacity to address this citywide issue.
- Levels of crime and antisocial behaviour continue to be a problem in a number of communities in Bristol.
- Problem or nuisance parking outside of schools, on grass verges, inconsiderate parking on narrow streets and street corners.

Progress to date

- The way that enforcement is being undertaken is dramatically changing. A more targeted approach has been taken, using hotspots identified in NP plans as well as council data, and this has resulted in more formal enforcement action being taken than ever recorded before in Bristol on environmental issues. In total, over 700 formal notices have been issued, and over 200 fixed penalty notices have been given out, as well as around 20 prosecutions currently being in progress. Data breakdowns are available monthly to councillors, and the reporting process is being defined and distributed to councillors.
- The enforcement teams tackling many of the named issues above are being redesigned so that officers will tackle multiple street scene issues rather than working in individual teams.
- Commercial bins: The enforcement team have organised operations in key areas to address the commercial bins on streets issue, including 136 Section 47 Notices (letting businesses know their responsibilities and what our response will be if they don't comply) issued and 28 Fixed Penalty Notices (when they have not complied).
- Fly tipping and litter hotspots are currently being agreed with waste/enforcement and NP teams planned targeted activity in the new financial year, and this will be accompanied by targeted education campaigns that will be citywide and also tailored to specific offences and specific audiences.
- Worked with Police to identify and prosecute prolific graffiti taggers in Bristol. 22 taggers have been arrested and put through the criminal justice system. Last two have seen BCC awarded £1300 in damages and a 17 month prison sentence.
- Paper produced in conjunction with Assistant Mayor Daniella Radice which includes basis of new graffiti policy and graffiti management project. Discussions with partners at Network rail, highways, destination Bristol, Bristol Waste Contract and some graffiti artists. Agreements for joint working in place.

C. Jobs and Skills

Half of the Neighbourhood Partnership Plans across Bristol identified lack of employment and skills as an issue for their partnership area. The priorities for these areas were:

- Increase opportunities in local job markets and major projects

- Reduce worklessness (Inc. youth worklessness) in areas which suffer from deprivation
- Improve skill levels in areas where there are low skill levels and poor aspiration.

Progress to date:

- 24/1/16 Representatives from North, South and East/Central Jobs and skills sector and the Neighbourhood Teams attended an event where we looked at the possibility of 3 area work zone (South, Central/East and North Bristol). It became apparent that each of the 3 areas has different challenges and that a different model would be necessary for each of the three areas. There is an opportunity for funds linked to the jobs and skills agenda to be strategically placed via BCC to avoid duplication and ensure an even spread of services based on need.
- City wide jobs fayre programme agreed
- **South:** 10/2/16 Meeting to investigate HMRC staff to volunteer with community members on a 1:1 ratio improving their ability to access the internet. Look to pilot 2 sessions in May 16 in local libraries. Meeting arranged with Library volunteer coordinator to progress idea.
- **North:** 10/3/16 provider to discuss the concept and get agreement for providers across the North to work together to develop a North Model. Each work Zone area has been offered 2 places on the project board (paid) nominations received and a vote to agree who to send pending. A mapping exercise also taking place
- **East Central:**
 - Pop up job shops are now operating in 6 locations
 - Local mosques have agreed to participate in building economic activity.
 - Barton Hill Settlement secured funding from NEF to produce a Community Economic Development Plan which will cover much of the NP area;
 - One of our partner organisation the Society have set aside £750 to develop ideas around connecting people to local employment on major schemes such as the Bristol Arena;

D. Young People

All Neighbourhood Partnership Plans across Bristol identified the following two priorities relating to young people:

- To increase and join up activities and facilities for children and young people (better coordinate what is currently happening\ exists, identify and fill gaps to service all children and young people across the city and communicate to residents)
- To engage young people's voices in their neighbourhoods (to increase young people's input and influence over local and citywide decision making)

Progress to date:

- Neighbourhood Partnerships have tried different ways to tackle these issues e.g Horfield and Lockleaze NP have allocated £5000 to a Young People's Grant Panel for them to manage and award funding to young people. Various Neighbourhood Partnerships have invited members of the Youth Council to attend (usually just part) of their meetings to develop a mutual understanding of how each party functions. Neighbourhoods are also trialling the "You Decide" app which may be a tool to help Young People get involved in local decision making.
- 24th October – Workshop on Young People's involvement in Local Decision Making was held at the City-wide Neighbourhood Partnership event. This suggested the following actions:
 - NPs to invite Youth Councillors to their NP meetings, however there is not one per NP area – there is also no youth working staff support to facilitate this
 - Link from NP webpages to Youth Council and vice versa
 - Hold a volunteering event to get more Young People to take up volunteering.

- Work to influence future contracts and service providers to offer a more joined up approach to enabling a youth voice.
- Develop and pilot an approach for area youth forums
- 16/12/15 – meeting between Bristol Youth Links and Neighbourhoods. This discussed ideas and best practise and it was agreed to involve the service providers in this discussion at the next BYL provider meeting.
- 17/3/16 – BYL providers meeting. Providers don't see participation as an important part of their work, Creative Network have agreed to explore the youth grant pot idea others are interested but do not have the means to administrate/deliver. One suggestion was for youth worker apprentices for each NP area – managed by the BYL providers - funding this would be an issue, perhaps lottery funding?
- 5/4/16 – meeting with police commission to discuss transferring the Transformers Youth grant to the NPs.

E. Health

All NPs have clear health related issues embedded within their plans.

- Domestic violence is an issue in all areas of the city, but is under-reported in many areas. (10NPs)
- Cycling and walking increasingly recognised for their health benefits. Bristol has highest number of cyclists in UK but there is low satisfaction with facilities for safe cycling (10NPs)
- Family support is lacking in many areas of the city, particularly for vulnerable families. Need for more sport, leisure and healthy eating provision (8NPs)
- Drugs and Alcohol misuses (9NPs)
- Isolation (including older people) is an issue in every neighbourhood of Bristol. Help needed to identify those affected. Not enough service or community provision to help them. (10NPs)

Progress to date

- Early meetings have been held with Public Health, integrating social care officers the NHS and Bristol Aging Better. These officers are excited by the possibilities that NPs can offer as they have a clear link in to their local communities (something health teams often struggle with). More work needs to be done, and meetings and planning events are being arranged to progress this. It is clear that there is significant scope for developing processes that bring together issues such as social isolation, healthy activities, advice, and access to good food. NPs are doing some of this (without accessing dedicated support), and could clearly do a lot more with support.

F. Community Resources

11 of the NPs have prioritised community buildings and community infrastructure as a priority

- Communities in NP areas have aspirations to develop their neighbourhood assets– communities want to improve their resources and are looking to develop 'Hub' models of co-delivery in partnership with BCC and other services
- BCC owns properties and is looking to deliver services more efficiently and develop more housing
- Communities want to engage with the City Council to explore how BCC assets could be sold, merged or combined and connected into community's plans for better resources to co-produce 'more successful places' – but often find this difficult and complicated
- Communities increasing looking to use the CAT process to take on BCC assets but NPs identify the need for more support to help them produce effective business plans and after the CAT transfer to support successful management of facilities

- NPs identify poor access facilities and need for improved quality in a number of community facilities

Progress to date

- This area of NP priority has been raised at a strategic level in the council, and directors are aware of the content of the NP plans and the aspirations of communities. Further work is needed to determine how this may be progressed.

G. Traffic and Transport

All NPs have chosen traffic and transport as a priority area. Officers have been compiling this information into priority areas, which are emerging as follows:

- Request for more influence/earlier notification of strategic highways design and delivery, including citywide and area wide decisions
- Better delivery of NP schemes and better sharing of information and planning
- Provide opportunities for citizens to influence the bus services
- Active Travel – Walking/Cycling
- Parking on pavements

H. Cohesion and Hate Crime

All NPs have chosen elements of community cohesion as priorities, with some also prioritising hate crime. Priorities include:

- Long standing and often complex issues and relationships that span neighbourhoods and different protected characteristics
- Domestic Abuse, Hate Incidents and Community Cohesion have been identified as key priorities by nine NPs
- The presence of domestic abuse and hate incidents are viewed as the 'tip of the iceberg', since many victims often choose not to report incidents for fear of reprisal or a lack of belief in the criminal justice system to deal with the incident/crime.
- A lack of community cohesion has an adverse impact on agencies and NP partners to deliver wider NP Plan objectives and aspirations
- A lack of leadership and shared understanding of the issues, terminology and more innovative interventions continues to hamper progress in tackling these issues.

Progress to date

- Hate crime project in South Bristol is piloting new partnership approaches to tackling longstanding community tensions
- Community development team is using the NP plan information about cohesion to target their work in particular areas, and will provide feedback for NPs on progress.



Henbury, Brentry and Southmead Neighbourhood Partnership

Tuesday 28th Jun 2016

Report of: Ed Norton, Lifecycle

Title: NP Green Capital Projects Update 3

1. The NP has funded a number of Green Capital Projects with £20,000 funding made available during 2014/15 to fund local work.
2. Lifecycle was funded £875 to deliver Kids Bike Swap across Southmead. Henbury/Brentry was interested in exploring how this work could be extended into their ward.



Henbury, Brentry and Southmead Neighbourhood Partnership

Tuesday 28th June 2016

Report of: George Grace

Title: Southmead Town Centre Vision

1. This Item will present a summary of the work done to date to develop a vision for improving the long-term viability of Southmead Arnside and Glencoyne as a town centre and thriving High Street and the recent consultation events in Southmead